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Government of Kerala  
കേരള സർക്കാർ  
2013



Regn. No. KERBIL/2012/45073  
dated 5-9-2012 with RNI

Reg. No. രജി. നമ്പർ  
KL/TV(N)/634/2012-14

**KERALA GAZETTE**

കേരള ഗസറ്റ്

**EXTRAORDINARY**

അസാധാരണം

**PUBLISHED BY AUTHORITY**

ആധികാരികമായി പ്രസിദ്ധപ്പെടുത്തുന്നത്

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GOVERNMENT OF KERALA

**Norka (B) Department**

NOTIFICATION

G. O. (P) No. 01/2013/NORKA.

*Dated, Thiruvananthapuram, 29th January, 2013.*

**S. R. O. No. 64/2013.**—In exercise of the powers conferred by Section 3 of the Kerala State Right to Service Act, 2012 (18 of 2012), the Government of Kerala hereby notify the services mentioned in the Schedule below to be the services rendered by the Non-Resident Keralites' Affairs Department and also notify the Designated Officers, the First Appellate Authority, the Second Appellate Authority and the stipulated time limit, in respect of such services, namely:—

## SCHEDULE

<i>Sl. No.</i>	<i>Name of Services</i>	<i>Stipulated Time</i>	<i>Designated Officer</i>	<i>First Appellate Authority</i>	<i>Second Appellate Authority</i>
(1)	(2)	(3)	(4)	(5)	(6)
1	Human Resources Development Departments Attestation	On the same day itself	Certificate Authentication Officer	General Manager, NORKA ROOTS	Chief Executive Officer, NORKA ROOTS
2	Embassy Attestation (UAE)	25 days	Certificate Authentication Officer	General Manager, NORKA ROOTS	Chief Executive Officer, NORKA ROOTS
3	Apostile Attestation	25 days	Certificate Authentication Officer	General Manager, NORKA ROOTS	Chief Executive Officer, NORKA ROOTS
4	Distress relief under Santhwana Scheme	20 days (after receipt of all papers)	Chief Executive Officer, NORKA ROOTS	Joint Secretary, NORKA	Secretary/ Principal Secretary, NORKA
5	Taking up matters with Embassy abroad for repatriation of mortal remains	On the same day (on receipt of all details)	Joint Secretary, NORKA	Secretary/ Principal Secretary, NORKA	Chief Secretary

(1)	(2)	(3)	(4)	(5)	(6)
6	Taking up general matters with missions abroad	Within a week (if needs to be taken up)	Joint Secretary, NORKA	Secretary/ Principal Secretary, NORKA	Chief Secretary
7	NORKA ROOTS Call Centre	At once	Assistant Manager, in charge of Call Centre	General Manager, NORKA ROOTS	Chief Executive Officer, NORKA ROOTS

By order of the Governor,

RANI GEORGE,

*Secretary to Government.*

### Explanatory Note

(This does not form part of the notification, but is intended to indicate its general purport.)

Section 3 of the Kerala State Right to Service Act, 2012 (18 of 2012), empowers Departments of the Government, Heads of Departments, Local Self Government Institutions and Statutory bodies to notify in the Gazette the services that will be rendered by each of them, along with details of the designated officers, the first appellate authority, the second appellate authority and the stipulated time limit in respect of such services.

The Government have decided to notify the services to be rendered by the Government in the Non-Resident Keralites' Affairs Department and the officers in respect of such services as stipulate in the said section.

The notification is intended to achieve the above object.