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Regn. No. KERBIL/2012/45073 dated 5-9-2012 with RNI

> Reg. No. 081. 0010 KL/TV(N)/634/2012-14

KERALA GAZETTE കേരള ഗസററ് EXTRAORDINARY

അസാധാരണം

PUBLISHED BY AUTHORITY

ആധികാരികമായി പ്രസിദ്ധപ്പെടുത്തുന്നത്

	Thiruvananthapuram,	13th May 2013		
Vel. II	Monday	2013 മേയ് 13	No.	1323
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GOVERNMENT OF KERALA

Abstract

HOME DEPARTMENT—PRISONS—RIGHT TO SERVICE ACT-2012—SERVICES UNDER PRISON DEPARTMENT—ORDERS ISSUED

HOME (B) DEPARTMENT

G. O. (Ms.) No. 117/2013/Home.

Dated, Thiruvananthapuram, 30th April, 2013.

Read:—Letter No. E1-17762/12 dated 19-11-2012 from the Director General of Prisons and Correctional Services, Thiruvananthapuram.

ORDER

Government are pleased to declare the following 17 services relating to the Prisons Department under the purview of the Right to Service Act, 2012.

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33/2183/2013/DTP.

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S: No	o.	Activity	Present Procedure	Time Limi (in days)	Designated Officer	First Appellate Authority	Second Appellate Authority	_
(1		· · · · · · · · · · · · · · · · · · ·	(3)	(4)	(5)	(6)	(7)	-
1	Emergency Leave	· .	,	1 week	Jail Superintenden	Deputy t Inspector General of Prisons of that Zone	Director	
	(a) Police Rep (b) Probation Report	Leave Supering the Pring the proof the Em	plication for Emergency shall be submitted to the shall be submitted to the shall be soner or by a relative of soner with the certificate of the ground on which the ground is applied to the ground is applied to the shall be shal	he y of (b) 12 Hrs. ch	(a) Sub Inspector of Police(b) District Probation Officer	or Circle Inspector of Police District Social Welfare Officer	Director of Social Welfare Director of Health	2
	(c) Certificate f a medical officer After getting t above (a) (b) (items Leave m be granted	the gen the Suj to grant the grant to grant ay to days.	e Superintendent shall police Report and verifulness of the application perintendent is competer. Emergency Leave for The extension of the days up to 10 days cared by Director General	ll (c) 3 Hrs. y n. it r		District Medical Officer	Services District Police Chief	
Ordin	nary leave	OI Pris Services	ons and Correctional and further extensions the granted by	1 5	Itis	pector General Ge Prisons of an Co	ector neral Prisons d nrec- nal rvices	
a) Po	1	leave shall Director Ger Corrections submitted to by the Priso	be addressed to heral of Prisons and laservices and the Superintendent her or by a relative.	week	· • :			۵
(b) P	robation Report	report of the Police and concerned application reports for	tendent shall obtain ne Sub Inspector of Probation Officer and submit the for leave with above or orders of Director of Prisons and					
abo ites be	er getting the syce (a) (b) ms Leave may granted fome Leave	General	of Prisons and onal Services is not to grant Ordinary	T dove	Superintendent, Open prisons	Deputy Inspector General of Prisons of that Zone	Director General of Prisons and Correctional Services	;

After and		(3)	(4)	(5)		-	
After gettin Probation R		ion for Home Le		(5)	(6)	(7)	
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may be gran	ited Correctional	teral of Prisons a Services through	ınd				
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4 Allowing prison	and Temperature 26	rvices			•		
to interview with	ner The application the Superinter visitors	shall submit to	2 77				
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•	, 131012			or	Officer Welfar	e Deputy	
		•		Superintendent		Inspector	
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, , 	No application i	s required for	10 77	¥		Prisons of that Zone	
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				Central Prison	hermtendent	Deputy	•
						Inspector	
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5 Release	wages. The super forward statement details of such Director General Correctional Services.	t containing the prisoners to of Prisons and vices for orders	6 Month	Special Sub jail Superintendent S Welfare Officer	Regional Welfare Officer	10	
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Board Meeting
(Once in
six months)

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(b) Premature	(3)				•
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	rusons and a very detter	'al of			Officer
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11	Application for moral class	Verify the credibility and antecedents, of the applicant/organization through police authority and issue orders from Prison Headquarters	30 days to get clearance from Additional Director General of Police (intelligence)	Officer Ge of tha	puty inspector meral Prisons of at Zone	Director General of Prisons and Correctional services
	(a) Application for extension (same party)	Verify the application at Prisons Headquarters and issue orders	7 days			∞
12	Sending prisoners wages to Home	The Superintendent shall verify the address to which the wages amount to be sent and the amount in the account of the prisoners concerned and send the amount in the account of the Prisoners concerned and send the amount by Money Order.	2 days	Welfare Su Officer	•	Deputy Inspector General of Prisons of that Zone
	ω Court,	the Superintendent shall preme the records and send the Kerala petition with the relevant to the secretary of legal S Authority.	appeal records	days Welfare Officer	Superinte	ndent Deputy Inspector General of Prisons of that Zone
	14 Complain Prisoners their relati	ts of Superintendent/Deputy In and General of Prisons, D ves General of Prisons Correctional Services examine the contention petitioner. (If enquinecessary it shall be contained if the grievances is genuine proper action staken for redressal of the	irector and shall of the iry is ducted) s found hall be	days Superintend	lent Deputy In General o Prisons of Zone	
	applic including	neous Superintendent shall exation the merit of the application supplication submit to Deputy Instructional General of Prisons/Differential Services, detailed remarks on the and his specific remarks of Deputy Instructional of Prisons/Differential of Prisons/Differential of Prisons Correctional Services	on and the spector to so and appl with a to D matter Inspector Prison rector Office	ce or on Head		General of Prisons and

(1)(2) (3) (4) (5) (6) (7) 16 Audit (Office Deputy Inspector Director Inspection team visit Jails and 120 days Chief Audit Audit fixing General after verification of documents after Officer General of Liability) of Prisons Prisons and fix the liability of incumbent retirement Correctional (Headquarters) Services 17 Complaints Fund distribution is based on If fund Senior Finance Director Accounts regarding Fund fund allotment/availability Officer Officer General of available Prisons and 1 month Correctional Services

By order of the Governor,

N. Pushkaran,

Addition-1

To

Director General of Frisons and Correctional Services Thiruvananthapuram.

The State Police Chief.

The Director, Social Justice Department, Thiruvananthapuram.

The Director, Health Services Department, Thiruvananthapuram.

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