



GOVERNMENT OF KERALA

Abstract

General Administration Department – Establishment – Personal Staff of Minister for Forest, Wild Life & Skill Development – Appointment of Sri. KIRAN J. N., Assistant Private Secretary – Terms and Conditions of appointment - Orders issued.

GENERAL ADMINISTRATION (SERVICES-H) DEPARTMENT

G.O.(Rt)No.4296/2026/GAD Dated, Thiruvananthapuram, 21-08-2026

Read 1 G.O(Rt) No. 2661/2026/GAD dated 29/05/2026.

2 G.O(Rt) No. 3469/2026/GAD dated 08/07/2026.

3 Letter No. KILE A 173/16 dated 27/07/2026 from the Executive Director, Kerala Institute of Labour and Employment (KILE)

ORDER

Sri. KIRAN J. N. (Senior Fellow, Kerala Institute of Labour & Employment, Thozhil Bhavan, Vikas bhavan, Thiruvananthapuram) was appointed as Assistant Private Secretary in the personal staff of Minister for Forest, Wild Life & Skill Development, vide Government order read as 1st paper above. A temporary post of Assistant Private Secretary was created in order to accommodate him in the personal staff with effect from 12/06/2026 vide Government order read as 2nd paper above. Government are pleased to order that the appointment of Sri. KIRAN J. N., Assistant Private Secretary will be on deputation basis and will be regulated as per the following terms and conditions:

1. Period of deputation will be on co-terminus basis.
2. The employee will be allowed to draw usual pay and allowances that he would have drawn in the Kerala Institute of Labour and Employment.
3. Joining time will be regulated as provided in the Kerala Service Rules. Joining time pay and TA for taking up the appointment under the foreign employer and on reversion from foreign service will be met by the foreign employer.
4. Medical facilities will be regulated in accordance with KGSMA rules.
5. The employee will be eligible for leave as per leave rules applicable to KILE.
6. The foreign employer will meet the entire leave salary for periods of leave taken while on foreign service, of the deputationist, so also the leave allowance for the earned leave surrendered while in foreign service, even though the leave is earned while in the parent department, has also to be met by the foreign employer.
7. The foreign employer will also pay the leave salary charges in respect of any special disability leave granted on account of disability incurred in and through foreign service, even through such disability manifests itself after the

termination of foreign service.

8. The deputationist will be eligible for TA as admissible under the KSRs.

9. 10% of Basic pay + DA is to be deducted from the salary of the employee towards the Provident Fund of employee and the amount is to be remitted monthly in the name of Executive Director, KILE @ of 50 % each in Treasury and Bank as per KILE CPF Rules and G.O (Ms).50/2017/LBR dated 29/06/2017.

10. Any revision regarding rate of contribution of the above 9 shall be applicable as per relevant orders issued.

(By order of the Governor)
M ANIL KUMAR
DEPUTY SECRETARY

To:

The Private Secretary to the Minister for Forest, Wild Life & Skill Development.

Person concerned (through Private Secretary)

The Principal Accountant General (Audit) Kerala, Thiruvananthapuram

The Accountant General (A&E) Kerala, Thiruvananthapuram [Issued with the concurrence of Finance Department vide E.3584607:EXP-A2/475/2026-FIN dated 17/08/2026]

The Director of Treasuries, Thiruvananthapuram

The Director, I&PRD

The Sub Treasury Officer, Secretariat Sub Treasury, Thiruvananthapuram

The Executive Director, Kerala Institute of Labour and Employment (KILE), Vikas Bhavan P.O., Thiruvananthapuram.

The General Administration (Accounts A/C/P/R) Department

The Finance (Expenditure A) Department [E.3584607:EXP-A2/475/2026-FIN dated 17/08/2026]

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Section Officer