



GOVERNMENT OF KERALA

Abstract

AYUSH - International Research Institute of Ayurveda(IRIA), Kannur -
Memorandum of Association and Rules & Regulations of the Society to be
registered under the Societies Registration Act 1860 (XXI of 1860) -
Approved - Orders issued

AYUSH (A) DEPARTMENT

G.O.(Ms)No.2/2026/AYUSH Dated,Thiruvananthapuram, 23-01-2026

- Read 1. Letter dated 11.01.2024 and 02.04.2024 from the Special
Officer (Technical) , IRIA
2. Letter No.G1/3091/2016/DAME dated 09.06.2023 , 28.12.2023
and 03.05.2024 from the Director of Ayurveda Medical
Education , Thiruvananthapuram
3. GO (Rt) No.476/2025/AYUSH dated 16.09.2025

ORDER

The Government of Kerala have decided to establish the International Research Institute of Ayurveda (IRIA) at Kannur for transdisciplinary research in Ayurveda, to identify, collect, protect and disseminate various Ayurveda-related information available in Kerala and to convert them into clinically viable products for community use. The institute will be a hub for showcasing Kerala's rich Ayurveda tradition, centuries-old rare manuscripts, vast medicinal plant biodiversity and diverse principles and practices of Ayurveda.

2.As per the Government Order read as the 3rd paper above, the Government have approved the IRIA Functional Mandate and IRIA Action Plan to provide adequate technical inputs for the development and functionality of this novel Research Institute.

3.The functioning of the Institute shall be in accordance with the provisions of the Societies Registration Act of 1860 (Act XXI of 1860), and based on this, a draft Memorandum of Association and Rules & Regulations was furnished to the Government by the Director of Ayurveda Medical Education, as per the letter read as the 2nd paper above, for approval.

4. Accordingly , Government have examined the matter in detail and are pleased to approve the Memorandum of Association and Rules & Regulations of the International Research Institute of Ayurveda (IRIA) to be registered under the Societies Registration Act 1860 (XXI of 1860) as appended to this order.

(By order of the Governor)

Dr. Rajan Namdev Khobragade I A S
ADDITIONAL CHIEF SECRETARY

To:

The State Mission Director, National AYUSH Mission,
Thiruvananthapuram

The District Collector, Kannur

The Sub Collector, Thalassery

The Director of Ayurveda Medical Education, Thiruvananthapuram

The Director of Indian System of Medicine ,Thiruvananthapuram

The Principal, Government Ayurveda College, Thiruvananthapuram,
Tripunithura, Kannur (Through Director of Ayurveda Medical Education,
Thiruvananthapuram)

The Principal Accountant General (A&E/Audit) ,Kerala,
Thiruvananthapuram

The Special Officer (Technical) ,IRIA

Law Department(vide U O(F) No . CONV-2/16/2024-Law dated 7/3/2024)

Web & New Media (For wide circulation)

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Signed by

Baiju G

Section Officer

Date: 23-01-2026 12:25:54

Copy to :

The PS to the Hon'ble Chief Minister

The PS to the Hon'ble Minister for Health & WCD

The PA to the Additional Chief Secretary, AYUSH Department

INTERNATIONAL RESEARCH INSTITUTE OF AYURVEDA

(Registered under the Societies Registration Act, 1860 (XXI of 1860))

Reg. Number

MEMORANDUM OF ASSOCIATION

AND

RULES AND REGULATIONS OF THE SOCIETY

THE INTERNATIONAL RESEARCH INSTITUTE OF AYURVEDA

Kalliad, Kannur – 670593

MEMORANDUM OF ASSOCIATION

PREAMBLE

Kerala has always been at the forefront of Indian healthcare. Kerala also has an iconic Ayurveda tradition that has emerged from centuries old systematic practices and valuable scriptures. These practices have passed generations in an organized manner, either as handwritten scriptures or verbal information. With all villages possessing at least one Ayurvedic health care institution, every district with secondary Ayurveda Hospitals, and five Ayurveda medical colleges and tertiary care centers, the Ayurveda health care system in Kerala public sector is well developed.

Though Ayurveda now occupies a considerable position in the global traditional medicine scenario, with about 100 countries recognizing the presence of Ayurveda in their mainland, a dearth of evidence-based research hinders the therapeutic system's scientific utilization. An integrative health care system that offers maximum benefits to the population, as envisaged by the World Health Organization, is only possible with a valid, evidence-based, and scientific integration of Ayurveda with the existing public health mechanism. Research of such dimensions and magnitude is conceivable only with the help of various scientific disciplines and advanced technologies. Therefore, during the fiscal period 2016 – 2017, the government of Kerala had ideated the International Research Institute of Ayurveda (IRIA) for transdisciplinary research in Ayurveda to identify, collect, protect and disseminate various

Ayurveda related information available in Kerala and centuries old Ayurvedic treatises and to convert them into clinically viable products for community use.

The fully functional institute is expected to carry out exploratory research on traditional manuscripts, extensive medicinal plant and Ayurvedic drug research, clinical and diagnostic research, epidemiological investigations, industry support activities, and fundamental and translational studies. The institute will be a hub for showcasing Kerala's rich Ayurveda tradition, centuries-old rare manuscripts, vast medicinal plant biodiversity and diverse principles and practices of Ayurveda. IRIA is expected to open new arenas in Ayurvedic medical education and research and will also offer scientific support to teachers, researchers, students, practitioners, young entrepreneurs and industrialists and promote Ayurveda based public health initiatives. Through collaborations within and abroad, the institute will initiate ventures in Ayurvedic education, research and practice and support foreign universities, institutions and individuals to access and understand the Ayurvedic Knowledge and quality health care practices. The Institute is registered under the Societies Registration Act of 1860 (Act XXI of 1860) based on this Memorandum of Association and the Rules and Regulations approved by the government of Kerala.

I. (a) Name: The name of the institute shall be “International Research Institute of Ayurveda (IRIA)”

(b) Registered office address: Registered office address of this Society/Institute shall be as follows:

The International Research Institute of Ayurveda,
Kalliad, Kannur – 670593

II. Territorial limit and Jurisdiction: The Institute has its territory and Jurisdiction in the whole of the Kerala State.

III. Objectives: The aims and objectives of the institute shall be as follows:

1. To develop and maintain the International Research Institute of Ayurveda (*IRIA*), with all the major facilities such as translational research centre, research hospital, manuscript study centre, medicinal plant research centre and all other facilities, laboratories, ancillary amenities required to achieve its designated goals, into an institute with global standards in Ayurveda and health-related traditional knowledge research under the Government of Kerala.
2. To build a robust, dynamic, and multidisciplinary research ecosystem for Ayurveda in Kerala, enabling transdisciplinary research.
3. To identify, collect, evaluate, validate, and disseminate information on Kerala Ayurveda and its specialities and Kerala's health-related traditional knowledge.
4. To augment the authenticity, popularity and presence of Kerala Ayurveda and its specialities and Kerala's rich health-related diverse traditional knowledge world over by coordinating targeted outreach activities.
5. To protect and showcase centuries old Ayurvedic knowledge, tradition, manuscripts, and medicinal plants in Kerala and India.
6. To develop principles, medicines, and practices available in Ayurveda into evidence-based products and protocols for community health benefits through transdisciplinary research.
7. To integrate evidence-based and iterative speciality Ayurvedic health care services into preventive, promotive, curative, rehabilitative and palliative dimensions of public health.

8. To ensure the quality, safety, efficacy, availability, accessibility, and affordability of Ayurvedic products, practices and public health services.
9. To find plausible solutions from Ayurveda, from time to time, for mainstream global health issues like ageing-related conditions, cancer, lifestyle diseases, emerging and reemerging infections, antimicrobial resistance and nutritional issues.
10. To create benchmarks, protocols, policies, guidelines, and standard operating procedures to educate, practice and research Ayurveda and to develop standardised terminologies for disease classification and unified communication globally.
11. To attract qualified and interested scientists, institutions, and organisations from other scientific fields to research Ayurveda.
12. To strengthen the Ayurvedic education system and to create skilled practitioners, teachers, and researchers to meet existing, emerging and reemerging global health needs through various academic and capacity building programmes.
13. To support and promote innovations in Ayurveda and traditional knowledge.
14. To reinforce the policy and regulatory framework of Ayurveda by providing adequate technical inputs.
15. To bring high-quality research data on Ayurveda to universally accepted, indexed and peer-reviewed journals and patents to enable the protection of Intellectual Property Rights.
16. To periodically evaluate the functionality of IRIA and all its organs using specific key performance indicators to identify the performance gaps for implementing proper corrective and preventive actions.

IV. Governing Council: The control, administration and management of the affairs of the Society shall vest in accordance with the rules and regulations of the society in a Governing Body of which the members shall be:

1	Hon'ble Chief Minister of Kerala	Chairperson
2	Hon'ble Minister for Health and Family Welfare, Government of Kerala	Vice Chairperson (Ex Officio)
3	Member of the Legislative Assembly, Mattannur Assembly Constituency	Ex Officio Member
4	Chief Secretary, Government of Kerala	Ex Officio Member
5	Principal Secretary/Secretary, Department of Ayush, Government of Kerala	Ex Officio Member
6	Principal Secretary, Department of Health and Family Welfare, Government of Kerala	Ex Officio Member
7	Secretary, Department of Ayush, Government of India	Ex Officio Member
8	Director General, Central Council of Research in Ayurvedic Sciences, Government of India	Ex Officio Member
9	Principal Secretary/ Additional Chief Secretary, Department of Finance, Government of Kerala	Ex Officio Member
10	Principal Secretary, Science and Technology, Government of Kerala	Ex Officio Member
11	Vice Chancellor, Kerala University of Health	Ex Officio

	Sciences	Member
12	State Mission Director, National Ayush Mission, Kerala	Ex Officio Member
13	Director, Ayurveda Medical Education, Government of Kerala	Ex Officio Member
14	Director, Indian Systems of Medicine, Government of Kerala	Ex Officio Member
15	Chairperson, Scientific Advisory Committee, IRIA	Ex Officio Member
16	Director, Rajiv Gandhi Centre for Biotechnology, Thiruvananthapuram	Ex Officio Member
17	Director, CSIR – National Institute of Interdisciplinary Sciences and Technologies, Thiruvananthapuram	Ex Officio Member
18	Director, IRIA	Convener

In addition to the above 18 members, the following seven members will be nominated by the Government of Kerala.

1. One biomedical/Ayurveda scientist from outside India of global repute not below the level of a senior professor with governance/research experience in herbal/traditional medicine field.
2. Two Ayurveda experts of national repute not below the level of a senior professor representing clinical and drug development areas of Ayurveda.
3. One modern medicine scientist of national repute not below the level of a senior professor with experience in clinical research or public health research.

4. One renowned industrialist from the Ayurveda/herbal drug sector with an experience of 20 years or more.
5. One Social Scientist/Anthropologist (medical) of national repute not below the level of a senior professor with experience in health/ayurveda related research.
6. One eminent manuscript expert, not below the level of a senior professor.

The Governing Council of the Institute shall be responsible for the overall administration of the Institute and to ensure that the objectives of the Institute as set forth in this Memorandum of Association is being carried out by framing appropriate Rules and Regulations.

Initial members of the society

1. Hon'ble Minister for Health and Family Welfare, Government of Kerala
2. Chief Secretary, Government of Kerala
3. Principal Secretary/Secretary, Department of Ayush, Government of Kerala
4. Principal Secretary, Department of Finance, Government of Kerala
5. State Mission Director, National Ayush Mission, Kerala
6. Director, Ayurveda Medical Education, Government of Kerala
7. Director, Indian Systems of Medicine, Government of Kerala
8. Director, IRIA

V. Declaration

We the several persons whose names and address are given below, having Association, and set out hands and form ourselves into a society, under the Societies Registration Act, 1860 (XXI of 1860) on this day of 2026 at

1. Smt. Veena George, Hon'ble Minister for Health , Women & Child Development , Government of Kerala, Room No.701, 7th Floor, Annexe II, Government Secretariat, Thiruvananthapuram.

2. Dr A Jayathilak IAS, Chief Secretary, Government of Kerala, Room No. 202, North Sandwich Block, Government Secretariat.
3. Dr.Rajan N Khobragade Additional Chief Secretary, Department of Ayush, Government of Kerala, Room No. 138, II Floor, North Block, Government Secretariat, Thiruvananthapuram.
4. K R Jyothilal IAS, Additional Chief Secretary (Finance), Government of Kerala, Room No. 396, 1st Floor, Main Block, Government Secretariat.
5. Dr D.Sajith Babu IAS, National AYUSH Mission, State AYUSH Health Society, State Programme Management and Support Unit, Bliss Haven, 1st Floor T.C - 82/1827 (3), Convent Road, Vanchiyoor, Thiruvananthapuram
6. Dr T D Sreekumar, Director, Ayurveda Medical Education, Government of Kerala, Arogyabhavan, M G road, Thiruvananthapuram.
7. Dr Preeya K S, Director, Indian Systems of Medicine, Government of Kerala, Arogyabhavan, M G Road, Thiruvananthapuram.
8. Director (to be appointed), International Research Institute of Ayurveda, Kalliad, Kannur.

RULES AND REGULATIONS

- 1. Title:** These are the Rules and Regulations of the International Research Institute of Ayurveda Society (IRIA) registered under the Societies registration Act, 1860 (Act XXI of 1860).
- 2. Definitions:** In these Rules and Regulations, unless the context otherwise requires following words shall have the meaning shown against them:
 - a)** "Bye-laws" means the bye-laws of the International Research Institute of Ayurveda.
 - b)** "Chairperson" means the Chairperson of the Governing Council/Executive Committee of the International Research Institute of Ayurveda.
 - c)** "Director" means the Director of the International Research Institute of Ayurveda.
 - d)** "Executive Committee" means the executive committee of the International Research Institute of Ayurveda.
 - e)** "Financial Rules" means any rules, processes and procedures that are implemented for the effective financial management of the International Research Institute of Ayurveda and includes the financial directions given by the Government of Kerala.
 - f)** "Government" means Government of Kerala.
 - g)** "Governing Council" means the Governing Council of the International Research Institute of Ayurveda.
 - h)** "IRIA" means International Research Institute of Ayurveda.
 - i)** "Society" means the Society of the International Research Institute of Ayurveda.

- j) "Year" means the period of twelve months beginning from the first day of April and ending on the thirty first day of March of the next year.
- k) "Institute" means the International Research Institute of Ayurveda
- l) "Service rules" means the rules applicable to government employees of Kerala, which are adopted by the IRIA in its governing body related to subjects such as conditions of service including pay and allowances, pay scales, recruitment procedure and promotion policy, travelling and daily allowances, leave, medical facilities, provident fund and retirement benefits, conduct, control, discipline and procedure applicable to the employees of the Institute.

3. Governing Council

3.1 The Governing Council of the Institute shall be responsible for the overall administration of the Institute and to ensure that the objectives of the Institute as set forth in the Memorandum of Association is being carried out.

3.2 Powers, Duties and Functions of the Governing Council

- 3.2.1. It shall be the function of the Governing Council generally to carry out the objectives of the Institute as set forth in the Memorandum of Association.
- 3.2.2. The Governing Council shall support and promote advanced research in the International Research Institute of Ayurveda
- 3.2.3. The Governing Council shall have general control of the affairs of the Institute and authority to exercise all the powers and perform all the acts and deeds consistent with the aims and objectives of the Institute.

- 3.2.4. The Governing Council shall have the powers to make such Rules and Regulations and bye-laws as may be required for the regulation of business of the Institute.
- 3.2.5. The Governing Council may by resolution delegate to the Executive Committee and the Director of the Institute such powers for the conduct of business as deemed fit.
- 3.2.6. The Governing Council shall have all the powers over the budgetary funds received from the Government, and it can decide on the items of expenditure needed by the Institute. The Governing Council shall ensure that the expenditure is in accordance with their Rules and Regulations and bye-laws of the Institute.
- 3.2.7. The property of the Institute shall vest in the Governing Council. In any legal proceedings, the Institute may sue or be sued in the name of the Director of the Institute, or such other member appointed by the Governing Council for such purpose.
- 3.2.8. The Governing Council shall scrutinize and submit the budget, annual accounts and annual report of the institute to the Government every year before the due date stipulated.
- 3.2.9. If circumstances demand, the Chairperson may exercise the powers of the Governing Council and report the action taken in the next meeting of the Governing Council for ratification.

3.3 The Governing Council may, as deemed fit, delegate some of its powers to the Executive Committee/Director by framing appropriate bye-laws.

4. Administration and Management: Subject to these Rules and Regulations and Bye-laws as may hereafter be made from time to time, the administration and management of

the Institute shall vest in the Governing Council; which shall be assisted by the Executive Committee for the total administrative, technical and financial management of the Institute, for periodic reviews, monitoring of the activities of the Institute, and to take remedial measures, as deemed fit, to meet the aims and objectives of the Institute.

4.1 Office Bearers of the Society

4.1.1 Chairperson, Executive Committee- Additional Chief Secretary/Secretary, Department of Ayush, Government of Kerala

4.1.2 Director - The Director of the Institute shall be a Scientist of Eminence in the field of Ayurveda/Herbal/health or related disciplines appointed by the Government of Kerala.

5. Constitution of Governing Council

5.1 The Governing Council of the Institute shall be constituted as per the Article III of the Memorandum of Association of the Society/Institute.

5.2 Modification: The constitution of the Governing Council can be modified only as per the decision of the Governing Council by appropriate modification of Rules & Regulations.

5.3 Convenor: The Director of the Institute shall be the Convenor of the Governing Council.

5.4 Meetings of the Governing Council

5.4.1 The Governing Council of the Institute shall meet as often as necessary but at-least once in a year and one of the meetings shall be the Annual Governing Council meeting.

5.4.2 The minutes of all proceedings of general meetings to be entered in books kept for the purpose and such minutes are to

be signed by the convenor of the Governing Council. The convenor of the Governing Council will be responsible towards maintaining the details of the members, minutes book and other registers/documents and filing the details with the Registrar.

5.5 Notices to Members: All meetings of the Governing Council shall be called by notices by the Director of IRIA, or any other officer authorized by the Chairperson, giving a minimum of not less than 15 clear days before the day appointed for the meeting. The notice of meetings shall be served to all members through e-mail/registered/speed post. Any change in the address/e-mail id of a member shall be duly intimated by the member to the Convenor. In case of failure to do so, all notices and communications shall be sent only to the current registered address/e-mail id.

5.6 Procedure towards conducting the meeting of the Governing Council

5.6.1 The meeting of the Governing Council shall be held at such date, time and place as decided by the Chairperson.

5.6.2 A special Governing Council meeting may be convened at any time by the Chairperson or on the requisition of one-fourth of the total members of the Governing Council of the Institute or on request by the Director of the Institute.

5.6.3 Request should be made in writing to the Chairperson stating the business for which the meeting is being convened, and the convener shall within 10 days from the date of requisition, proceed duly to call a meeting for the consideration of the business stated, on a day not later than 40 days of the date of receipt of the requisition.

5.6.4 If the Chairperson is not present at the meeting of the Governing Council, the Vice-chairperson will preside over the meeting. If the Vice chairperson is also not present, the members present shall elect one from amongst themselves to preside over the meeting.

5.6.5 A minimum of 13 (Thirteen) members of the Governing Council shall form the quorum. If there is no quorum at a meeting, the meeting shall be adjourned to a future date. If there is no quorum on the adjourned date also, the meeting shall be held with the available members.

5.6.6 All decisions of the Governing Council shall be taken by a majority of votes of the members present and voting.

5.6.7 Each member shall have one vote; in case of a tie the Chairperson shall have a casting vote.

6. Executive committee

6.1 The Executive Committee shall consist of:

1	Additional Chief Secretary/Secretary, Department of Ayush, Government of Kerala	Chairperson (Ex Officio)
2	Director, IRIA	Convener (Ex Officio)
3	Representative of the Additional Chief Secretary, Department of Finance, Government of Kerala (not below the rank of a Secretary/Additional Secretary in charge of	Member (Ex Officio)

	IRIA in finance department)	
4	Dean Academic, IRIA	Member (Ex Officio)
5	Dean Research, IRIA	Member (Ex Officio)
6	Registrar, IRIA	Member (Ex Officio)
7	Representative of the IRIA Scientific Advisory Committee	Member (Ex Officio)

In addition to these ex-officio members, two external nominees may also be included in the committee – one management expert and one senior administrator. These additional members will be nominated by the Chairperson of the Executive committee and the same will get ratified from the Governing Council.

6.2 Modification: The constitution of the Executive Committee can be modified only as per the decision of the Governing Council by appropriate modification of Rules & Regulations.

6.3 Convenor: The Director of the Institute shall be the Convenor of the Executive Committee.

6.4 Meetings: The Executive Committee shall meet as often as needed but not less than three (3) times in a financial year.

6.5 Notice to Members: All meetings of the Executive Committee shall be called by notices by the Convenor, or any other officer authorized by the Chairperson, giving a minimum of not less than 7 clear days before the day appointed for the meeting. The notice of meetings shall be served to all members through e-mail/registered/speed post. Any change in the address/e-mail id of a member shall be duly intimated by the member to the Convenor.

In case of failure to do so, all notices and communications shall be sent only to the current registered address/e-mail id.

6.6 Procedure: The procedure for the meeting of the Executive Committee shall be as stipulated in the bye-laws.

6.7 A minimum of 05 (Five) members of the executive committee shall form the quorum. If there is no quorum at a meeting, the meeting shall be adjourned to a future date. If there is no quorum on the adjourned date also, the meeting shall be held with the available members.

7. Powers, Duties and Functions of the Executive Committee: The Executive committee shall have the following powers, duties and functions:

- i. To carry out the objectives of the Institute as set forth in the Memorandum of Association.
- ii. General powers and responsibilities of the Executive Committee shall be devolved by the decision of the Governing Council.
- iii. The Executive Committee shall administer, direct and control the affairs and funds of the Institute, and shall have the authority to exercise all powers of the Institute in respect of the expenditure, subject to such limitations as the Governing Council may impose from time to time.
- iv. The Executive Committee may delegate powers to the Director of IRIA as may be necessary for their efficient functioning.
- v. The Executive Committee can recommend towards framing, altering, amending and addition of the Rules and Regulations, byelaws and functional mandates of the Institute to the Governing Council.

- vi. The Executive Committee shall approve the request for disposal of all unserviceable condemned items or surplus stores, office furniture, materials at site of works, dismantled materials etc.
- vii. The Executive Committee shall sanction construction works for execution on a proper estimate recommended by the technical committee subject to the economy orders existing from time to time.
- viii. The Executive Committee shall scrutinize the annual financial statement and submit it to the Governing Council.
- ix. The Executive Committee shall scrutinize the annual report submitted by the Director of IRIA and forward it to the Governing Council.
- x. The Executive Committee shall have the power to include special invitees to participate in the discussions at the meeting of the Executive Committee.
- xi. The Executive Committee shall have power to approve types of special disability leave and study leaves of the employees of the Institute in accordance with the orders/circular issued by the Government from time to time. After getting the approval, the Director can sanction the leaves.

8. Duration of membership of Governing Council and Executive Committee: All members of the Governing Council and Executive Committee other than the Ex-Officio Members shall hold their membership for a period of three (3) years. Where a person becomes a member of the Governing Council/Executive Committee by a reason of the office or appointment he/she holds, his/her membership shall terminate when he/she ceases to hold that office or appointment. Other members shall hold membership for three years unless members resign or the authority which nominated them terminates their membership. The power to terminate the membership of a nominated member of the

Governing Council/Executive Committee is vested with the Chairperson, Governing Council/Chairperson, Executive Committee respectively.

9. Vacancies: When a vacancy occurs in the office of a nominated member of the Governing Council through death, resignation or for any other reason, the Director shall, as soon as possible notify to the Chairman, Governing Council, who will be the nominating authority. The nomination will be from a panel of members submitted by the Director of the Institute. The Chairman, Governing Council reserves the right to nominate a person other than from the panel submitted by the Director of the Institute. When a vacancy occurs in the office of a nominated member of the Executive Committee through death, resignation or for any other reason, the Director of IRIA shall, as soon as possible notify to the Chairman, Executive Committee, who will be the nominating authority. The nomination will be from a panel of members submitted by the Director of the Institute. The Chairman, Executive Committee reserves the right to nominate a person other than from the panel submitted by the Director of the Institute.

10. Vacancy not to affect proceedings: If any vacancy in the office of a member of the Governing Council or Executive Committee has occurred, the continuing members shall act as if no vacancy had occurred and no act of proceeding of the Governing Council or Executive Committee shall be deemed to be invalid merely by reason of a vacancy or of a defect in the appointment of a person acting as a member. Nothing in this Rules and Regulations will derogate from the provision regarding quorum necessary in meetings of the Governing Council / Executive Committee.

11. Bye-laws: The Governing Council may frame bye-laws not inconsistent with this memorandum of association and the Rules and Regulations passed thereafter of the Institute, and may in particular provide for the following matters:

- a) Conduct of business and the procedures to be adopted in the meetings of the Governing Council/Executive Committee.
- b) Powers, duties and functions of the Executive Committee/Director of IRIA as well as officers and employees of the Institute.
- c) Constitution of a Scientific Advisory Committee to advise the governing council to align the institute's goals towards emerging trends and developments in Ayurveda or global health care or on opportunities for collaboration with other organizations and prescribing its powers, duties and responsibilities.
- d) Acceptance of grants, gifts, loans, fixed deposits, debentures, subscriptions, donations or any other financial contributions and securities and/or any property, either movable or immovable, from within the country and/or abroad including international agencies, subject to prevailing laws.
- e) Finance, Budget and Accounts of the Institute, Investment of the Institute , and dealing with funds and income of the Society/Institute.
- f) Execution of contracts and other instruments, on behalf of the Institute.
- g) Conduct and defense of legal proceedings and manner of signing pleadings.
- h) Service Rules for the employees of the Institute in accordance with the prevailing rules of the Government of Kerala, if necessary.
- i) Establishment and maintenance of various social security measures for the benefit of employees of the Institute.
- j) Constitution of various committees for the administration of the Institute and prescribing their powers, duties and responsibilities. **This shall include an Institutional Ethics Committee (IEC), an Institutional Biosafety Committee (IBSC), and a Data Safety & Monitoring Board (DSMB) to oversee all clinical, biomedical, and translational research activities. These committees shall operate**

in full compliance with national and international ethical norms ensuring robust ethical governance and the protection of research participants.

k) The Institute shall adopt an Open Science Policy, under which research data wherever ethically and legally permissible shall be archived in institutional or national repositories with appropriate metadata. This approach, aligned with the ICMR National Policy on Biomedical Data Sharing and Access (2016) and the DST Open Access Policy (2020) or any other policy/regulations applicable from time to time, will enhance transparency, reproducibility, and accessibility of scientific outcomes while safeguarding confidentiality and data protection standards.

l) Procedure for appointment of members to various committees, termination of membership and re-constitution of committees.

m) Such other matters as may be necessary for the administration of the Institute.

12. Employees of the institute: Subject to provisions of these Rules and Regulations, the employees of the Institute shall consist of:

- I. Scientific Staff
- II. Technical Staff
- III. Administrative Staff
- IV. Such other officers and employees as may be considered necessary for the functioning of the Institute.

13. Appointment, functions and powers of the Director of the Institute

13.1 The appointment of Director of the Institute shall be made by the Government of Kerala. The emoluments, allowances and other conditions of service of the Director of the Institute shall be fixed by the Government of Kerala.

13.2 The Director of the Institute shall supervise and exercise administrative control on the staff of the institute and shall be responsible for realizing the mission of the institute, creating an environment in the Institute conducive to promote excellence in research and development and other activities of the Institute.

13.3 Managing the affairs of the Institute as per the decisions of the Governing Council and other Committees constituted.

13.4 The Director of the Institute shall have powers, in all matters delegated to him by the Governing Council/Executive Committee and shall be accountable for optimum utilization of the resources and efficient running of the Institute.

13.5 It shall be the duty of the Director of the Institute to carry on the work of the Institute under the control of the Governing Council and the Executive Committee for the proper administration and management of the Institute. However, in the case of an emergency, he may take such action as may be necessary and report it to the Executive Committee/Governing Council.

13.6 All members of the staff of the Institute shall be under the general control of the Director of the Institute, who may issue standing orders from time to time.

13.7 All expenditure within the budget/grant shall be sanctioned by the Director in accordance with the administrative sanction issued by the Government subject to the following conditions:

13.7.1 In the case of plan projects for which the Government have issued administrative sanction, expenditure above Rs. 50,00,000/- (Rupees Fifty lakhs only) shall be with the

approval of the Executive Committee. The expenditure from the external grants received by the Institute will be in accordance with the terms and conditions of the funding agency.

13.7.2 The Executive Committee may delegate financial power to the Director of the Institute /any other officer, if required, and the same has to be get ratified by the Governing Council.

13.7.3 The Director of the Institute shall prepare the annual financial statement and annual report and submit it to the Executive Committee. This shall be done within three months of the close of the financial year.

13.7.4 Subject to the overall control of the Executive Committee, the Director of the Institute shall perform the following additional functions:

13.7.5 Appointing authority of all staff in the permanent sanctioned post by Government/project positions on permanent/contract basis by strictly following the Government orders. All post creation in the Institute shall be with the approval of Government.

13.7.6 Appointment of Consultant(s); adjunct/ visiting/ honorary/ emeritus faculty; Officers on deputation for carrying out items of work/academic/research programs included in the sanctioned budget proposals.

- 13.7.7 Make provisions for, and conduct study, teaching, training, seminar or research either on its own or through other institutions in the field of Ayurveda and related areas.
- 13.7.8 To initiate and implement academic activities including certificate, diploma, masters, doctoral and post-doctoral programs; finalization of selection criteria and conduct of selection through centralized procedures; institutional affiliation to universities and other academic centers to fulfil the mission and vision of the Institute.
- 13.7.9 Co-operate with any other organization or institution in the matter of training, research, finance and other things related to the objectives of the Institute.
- 13.7.10 Enter into contracts or agreement for and on behalf of the Institute.
- 13.7.11 Acquire in the name of the Institute by purchase, lease, gift, grant, donation or otherwise howsoever lands, buildings, easements, rights, privileges and any property movable or immovable in India to carry out all or any part of the objectives of the Institute on such terms as he/she may think proper and authorize the execution or doing for and on behalf of the Institute all such assurances, acts, deeds, instruments, agreements and necessary documents as he/she shall think fit in and strictly following the store purchase rules applicable from time to time and as per Government norms.

- 13.7.12 Improve, manage, develop any property or properties belonging to or at the disposal of the Institute as he may deem fit on behalf of the Institute.
- 13.7.13 Authorize import of equipment, components and other payments as provided-in the sanctioned budget proposals.
- 13.7.14 To generate, manage and license Intellectual Property Rights (IPR) on behalf of the Institute. The ownership, protection, commercialization, and revenue-sharing mechanisms related to innovations arising from Institute-funded or collaborative research shall ensure equitable benefit sharing and institutional transparency.
- 13.7.15 Publish and/or to finance the publications, as it may deem fit, from time to time of the work done or work carried out on behalf of the Institute.
- 13.7.16 The Director of the Institute shall have the following additional administrative powers for expediency in the programme implementation.
- 13.7.17 The Director of the Institute may create temporary positions for the functional requirement of the Institute against the plan projects or programmes with the approval of the Government.
- 13.7.18 To sanction all kinds of leave to the employees. Special disability leave and study leave shall be granted by the Director with approval from the Executive Committee in accordance with the rules of the Institute from time to time.

- 13.7.19 To declare the probation; sanction increments and promotion to all employees based on their merit and requirements of the work and also subject to the rules relating to it.
- 13.7.20 To undertake official journeys and to sanction the tour programmes of self and all other employees of the Institute following the rules/orders of the Government from time to time. The sanctioning of the foreign tour will be with the prior approval of the Government.
- 13.7.21 To sanction T.A. to self, to members, consultants, invitees, trainees and to all employees for the journeys in the interest of the Institute.
- 13.7.22 To sanction destruction of old records, as per existing Manual of Office Procedures of the Government of Kerala.
- 13.7.23 To incur non-recurring contingent expenditure.
- 13.7.24 To incur expenditure towards hospitality charges in connection with meetings, visit of experts and guests of the Institute.
- 13.7.25 To recommend the disposal of all unserviceable or surplus stores, office furniture, materials at site of works, dismantled materials to the Executive Committee.
- 13.7.26 To sanction the sale in auction of fallen and dead trees standing on the lands of the Institute in accordance with the rules of the Forest and Wildlife Department.

- 13.7.27 To sanction claims for the reimbursement of medical expenses of all employees of the Institute including himself subject to Medical Benefit rules of the Government/Institute subject to the availability of fund.
- 13.7.28 To sanction construction works. for execution on a proper estimate up to a value of Rs.50,00,000/- (Rupees Fifty lakhs only) and the works for the value upto Rs.1,00,00,000/- (Rupees One crore only) with the approval of the Executive Committee and for any amount more than Rs.1,00,00,000/- (Rupees One crore only) with the approval of Governing Council.
- 13.7.29 To take buildings on rent for housing the office and other facilities of the Institute as per the Public Works Department norms, with the approval of the Executive Committee.
- 13.7.30 To constitute Committees, Task groups and Fora of Academics and Technical Personnel, engage consultants and trainees and sanction expenditure, on their work in the interest of the Institute like honoraria, T.A / D.A, sitting fees, stipend etc. as per rules approved by the Executive Committee of the Institute.
- 13.7.31 To conduct and defense legal proceedings on behalf of the Institute and sign the connected legal documents.
- 13.7.32 To sanction refund of receipts.
- 13.7.33 To institute research fellowships.

14. Delegation of powers: The Executive Committee may delegate some of its powers, functions and duties to the Director of the Institute by framing appropriate byelaws.

15. Appointment: The appointments to the sanctioned positions of the Institute shall be carried out by the Director of the Institute following service rules of the Institute and on the recommendation of the duly constituted selection committee. The employees so appointed will be governed by the service rules of the Institute.

16. Properties and funds vested in the governing council/ executive committee: The properties and funds of the Institute shall vest in the Governing Council and shall consist of:

16.1 Grants made by the Government of Kerala.

16.2 Grants made by the Government of India.

16.3 Contribution from other sources such as corporate social responsibility, grants, donations, endowments, awards.

16.4 Income from investment with the approval of Government. The detailed guidelines regarding income from investment will be incorporated by framing financial rules of the Institute in accordance with the prevailing rules of the Government of Kerala.

16.5 Receipts of the Institute from other sources including money borrowed with or without security.

16.6 Funds from other agencies for carrying out other activities of the Institute.

16.7 Consultancies, Technology transfer, design, development, contracts, CSR funds, services offered, etc.

17. Legal action: The Director may sue or be sued in the name of the Society in all legal proceedings.

18. Seal of the institute: The Director is authorized to execute all documents and contracts and to put in the seal of the Institute on such documents. The custody of the seal should be with the Director.

19. Books of accounts:

19.1 The Society shall maintain such books of accounts and other books with respect to the following:

19.1.1 All sums of money received and expended for and on behalf of the society and the matters in respect of which the receipt and expenditure takes place; and

19.1.2 the assets and liabilities of the Institute.

19.2 The accounts are to be maintained in such manner as prescribed by the Governing Council by framing a finance committee and appropriate financial rules as bye laws with the approval of the Government.

19.3 The Institute shall prepare a budget in respect of each financial year showing the receipts and expenditures and submit the same to the Government and Registrar with due approval of the Executive Committee/Governing Council.

19.4 Income received by the Institute other than the budgetary allocation from Government of Kerala shall be deposited in nationalized bank accounts following the guidelines of the Government from time to time and the accounts are to be managed as per the financial rules of the Institute. However, the budgetary funds received from the Government of Kerala shall be maintained in the Government treasury.

19.5 The accounts shall be audited by a chartered accountant appointed by the Institute and shall be submitted to the Government with due approval of the Governing Council.

20. Annual balance sheet:

20.1 The Society/Institute shall prepare an annual balance sheet and income and expenditure statement for the period.

20.2 The balance sheet and income and expenditure shall be audited by an auditor duly appointed with the approval of the Governing Council.

20.3 The balance sheet and income and expenditure duly signed by at least three members of the Governing Council and approved by the Governing Council during its general meeting shall be filed with the Registrar.

21. Addition/deletion/modification of rules and regulations:

21.1 These Rules and Regulations may, from time to time, be altered, added to and modified by the Governing Council and Rules and Regulations so altered, added to and modified shall operate from such date as shall be notified.

21.2 Whenever it shall appear to the Governing Council/Executive Committee of the Institute that it is advisable to alter, extend or abridge this Rules and Regulations for such purposes as are mentioned in the Memorandum of Association, the Executive Committee may submit the proposal to the Governing Council in a written or printed report, and may convene a special meeting of Governing Council for the consideration thereof according to the Rules and Regulations and bye laws. No such proposal shall be deemed to have been approved unless such reports have been delivered by

hand or sent by registered post or by e-mail to every member of the Governing Council 21 days prior to the date of special meeting convened at the instance of the Executive Committee for the consideration thereof, and unless proposal shall have been agreed to by the votes cast in favor of the proposal by the members entitled to do so, and such votes are not less than three-fifth of the members delivered in person or proxy, and confirmed by the votes of three-fifths of the members present at a second special meeting convened by the governing body at an interval of one months after the former meeting.

- 21.3 Whenever it shall appear expedient to the Executive Committee of the Institute to amend the name, Rules, Regulations and bye-laws of the Institute, the Executive Committee may submit proposal to a special Governing Council meeting convened for the purpose of which notice shall have been delivered by hand or registered post or by e-mail to every member of the Governing Council 21 days prior to the date of the special meeting. The resolution proposing the amendments shall be passed by the votes cast in favor of the resolution by members who are entitled to do so, provided such votes are not less than three times the number of votes, if any, cast against the resolution by members so entitled and voting.

22. Annual report:

- 22.1 The Institute shall prepare an annual report every year indicating all activities undertaken by the Institute and placed the same before the Executive Committee for submission to the Governing Council.
- 22.2 Copies of the annual accounts and annual report as approved by the Governing Council shall be submitted to the Government of Kerala for

approval/audit and shall be laid before the legislative assembly for the final approval as per procedures established.

23. Dissolution of society: The meetings and quorum, amendments and winding up of the society shall be in accordance with the provisions contained in the Societies Registration Act of 1860 (Act XXI of 1860). The society shall be dissolved after obtaining previous consent of the Government of Kerala in that behalf.

24. Declaration: In all circumstances the Institute shall functioning in accordance with the provisions of the Societies Registration Act of 1860 (Act XXI of 1860).

We, the undersigned members of the Governing Body of International institute of Ayurveda (IRIA), Kalliyad, Kannur hereby certify that the above is true and correct copy of the Rules and Regulations of the said Society/Institution.

1. Smt. Veena George, Hon'ble Minister for Health and Women & Child Development , Government of Kerala, Room No.701, 7th Floor, Annexe II, Government Secretariat, Thiruvananthapuram.
2. Dr A Jayathilak , Chief Secretary, Government of Kerala, Room No. 202, North Sandwich Block, Government Secretariat.
3. Dr.Rajan N Khobragade Additional Chief Secretary, Department of Ayush, Government of Kerala, Room No. 138, II Floor, North Block, Government Secretariat, Thiruvananthapuram.
4. Sri.K R Jyothilal , IAS, Additional Chief Secretary (Finance), Government of Kerala, Room No. 396, 1st Floor, Main Block, Government Secretariat.
5. Dr D. Sajith Babu IAS, National AYUSH Mission, State AYUSH Health Society, State Programme Management and Support Unit, Bliss Haven, 1st Floor T.C - 82/1827 (3), Convent Road, Vanchiyoor, Thiruvananthapuram
6. Dr T D Sreekumar, Director, Ayurveda Medical Education, Government of Kerala, Arogyabhavan, M G road, Thiruvananthapuram.

7. Dr Preeya K S, Director, Indian Systems of Medicine, Government of Kerala,
Arogyabhavan, M G Road, Thiruvananthapuram.
8. Director (to be appointed), International Research Institute of Ayurveda,
Kalliad, Kannur.