

**GOVERNMENT OF KERALA****Abstract**

General Administration Department - Establishment - Terms and Conditions of deputation of Smt. Seena P T, Additional Personal Assistant in the personal staff of the Leader of the Opposition - Orders issued.

GENERAL ADMINISTRATION (SERVICES-H) DEPARTMENT

G.O.(Rt)No.4103/2026/GAD Dated,Thiruvananthapuram, 13-08-2026

Read 1. G.O(Rt) no. 3057/2026/GAD dated 18/06/2026

2. Letter dated 19/06/2026 from the Secretary, Primary Co-operative Agricultural and Rural Development Bank, Thalassery
3. G.O(Rt) no. 3494/2026/GAD dated 13/07/2026

ORDER

Smt. Seena P T., Branch Manager, Primary Co-operative Agriculture Rural Development Bank, Thalassery was appointed as Additional Personal Assistant on deputation basis in the Personal Staff of the Leader of the Opposition, vide Government Order read as 1st above. Subsequently, vide Government Order read as 3rd above, a temporary post of Additional Personal Assistant was created to accommodate her in the Personal Staff with effect from 02/06/2026. The appointment of Smt. Seena P T as Additional Personal Assistant on deputation basis in the Personal Staff of the Leader of the Opposition will be regulated as per the following terms and conditions.

1. Period of deputation will be on co-terminus basis.
2. The employee will be allowed to draw the pay and allowances that she would have drawn in the Thalassery Primary Co-operative Agriculture & Rural Development Bank from time to time.
3. The foreign employer shall pay pension Contribution of the deputationist @ 12% of Basic pay + DA.
4. 12% of Basic Pay + DA is to be deducted from the salary of the employee towards the Provident Fund of the employee and the amount is to be remitted monthly in the name of the Secretary, Thalassery Primary Co-operative Agriculture & Rural Development Bank.
5. The employee will be eligible for leave benefits as admissible in her

parent organization.

6. The employee will be entitled to Medical facilities in accordance with the KGSMA rules.

7. An amount of Rs 250/- should be deducted from the salary of the employee and the foreign employer shall also contribute an amount of Rs.150/- towards Employees Welfare Fund.

8. An amount of Rs 45/- should be deducted from the salary of employee and the foreign employer shall also contribute an amount of Rs.45/- towards Labour Welfare Fund.

9. SLI, GIS and Employees Group Gratuity-cum Life Assurance Scheme (PE) under LIC of India (Policy No 44800) contributions should be remitted as in LPC.

10. Smt. Seena. P.T is not eligible for the medical allowance as in her parent Organisation during the period of deputation.

(By order of the Governor)
M ANIL KUMAR
DEPUTY SECRETARY

To:

The Private Secretary to the Leader of the Opposition

The Person concerned (through the Private Secretary)

The Principal Accountant General (Audit), Kerala, Thiruvananthapuram

The Accountant General (A&E), Kerala, Thiruvananthapuram

The Director of Treasuries, Thiruvananthapuram

The Director of Tourism, Thiruvananthapuram

The Director, I & PRD, Thiruvananthapuram.

The Secretary, Primary Co-operative Agricultural and Rural Development Bank, Thalassery

The Controller of Stationery, Thiruvananthapuram.

The Sub Treasury Officer, Secretariat Sub Treasury, Thiruvananthapuram

The General Administration (Accounts A/C/P/R) Departments

The Finance (Expenditure) Department [Vide (E.3552094)EXP-A2/367/2026-FIN dated 11/08/2026]

Stock file/Office Copy (SH2/85/2026-GAD)

Forwarded /By order

Section Officer