



GOVERNMENT OF KERALA

Abstract

Co-operation Department - Delegation of Financial Powers to the subordinate officers under the Registrar of Co operative Societies - Approved - Orders Issued.

CO OPERATION (B) DEPARTMENT

G.O.(Ms)No.21/2025/Co-Op Dated, Thiruvananthapuram, 10-12-2025

Read: 1. G.O.(P)No.102/2017/Fin dated 07/08/2017

2. Letter No. 8733/2025/P&MB(6) dated 01/08/2025 from the Registrar of Co operative Societies, Thiruvananthapuram.
3. G.O.(Rt)No.421/2025/Co op dated 18/09/2025
4. Minutes of the Empowered Committee Meeting held on 17/11/2025

ORDER

As per the Government Order read as the first paper above, the limits of financial powers delegated to Administrative Departments in the Secretariat and to the Heads of Departments were revised. In pursuance of this, the Registrar of Co-operative Societies, vide the letter read as the second paper above, furnished proposals for delegating corresponding financial powers to subordinate officers under the Registrar of Co-operative Societies, in consistent with the revised framework. Government, vide third paper read above, constituted the Empowered Committee as envisaged in the paper first read above and duly examined the proposals submitted by the Registrar and finalised its deliberations as per the minutes read as the fourth paper above.

2. Government examined the matter and are pleased to delegate the financial powers of subordinate officers under the Registrar of Co-operative Societies, as detailed in the Annexure to this Order.

(By order of the Governor)

DR VEENA N MADHAVAN I A S
SPECIAL SECRETARY

To:

The Registrar of Co operative Societies, Thiruvananthapuram
The Principal Accountant General (A&E) (Audit) Thiruvananthapuram
The Personnel & Administrative Department (PS/171/2025/ P&ARD)
The Finance Department (3255838/Admin. A2/226/25/fin)
The District Treasury Officer, Thiruvananthapuram
Web & New Media / Stock File/Office copy

Forwarded /By order

Signed by

Priyanka T V

Date: 10-12-2025 16:58:52

Section Officer

Copy to:PS to Hon'ble Minister (Co-operation)

PA to Special Secretary (Co-operation)

CA to Additional Secretary (Co-operation)

ANNEXURE

| Sl No. | Item | Existing financial powers of Head of the Department | Financial powers delegated to Additional Registrar /Joint Registrar | Financial powers delegated to Deputy Registrar | Financial powers delegated to Assistant Registrar |
|---------------|---|--|---|---|---|
| 1. | Hiring /renting of Private buildings | Rs.30,000/- per month in each case subject to rent and non availability certificate from PWD and subject to Budget provision. | Rs.15,000/- per month in each case subject to rent and non availability certificate from PWD and subject to Budget provision. | NIL | NIL |
| 2. | Disposal of unserviceable articles/scrap confiscated/ seized/ unserviceable vehicle on yearly basis | Rs.15 lakh subject to the procedures stipulated in GO(Rt)No.5740/13/Fin dated 11/07/13, GO(Ms) No.550/14/Fin dated 15.12.2014 and GO. (Ms)No.212/I5/Fin dated 05/06/15. Attention is also invited to GO (Rt) No. 4789/I5/Fin dated 14/5/2015 | Rs.5 lakh subject to the procedures stipulated in GO(Rt)No.5740/13/Fin dated 11/07/13, GO(Ms) No.550/14/Fin dated 15.12.2014 and GO. (Ms)No.212/I5/Fin dated 05/06/15. Attention is also invited to GO (Rt) No. 4789/I5/Fin dated 14/5/2015 | Rs.50,000/- subject to the procedures stipulated in GO(Rt)No.5740/13/Fin dated 11/07/13, GO (Ms)No.212/I5/Fin dated 05/06/15. Attention is also invited to GO(Rt) No. 4789/I5/Fin dated 14/5/2015 | Rs.20,000/- subject to the procedures stipulated in GO(Rt)No.5740/13/Fin dated 11/07/13, GO (Ms)No.212/I5/Fin dated 05/06/15. Attention is also invited to GO(Rt) No. 4789/I5/Fin dated 14/5/2015 |

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| | | | | No.4789/15/Fin dated 14/05/15 | invited to GO(Rt) No.4789/15/Fin dated 14/05/15 |
| 3. | Demolition of old and dilapidated building | Heads of the Departments are delegated with power to sanction demolition of old and dilapidated buildings up to a limit of Rs.5 lakh subject to availability of survey report from PWD. | Rs. 50,000/- Subject to availability of survey report from PWD. | NIL | NIL |
| 4. | Repair of vehicle | Rs.30,000/- per vehicle with an annual limit of Rs.1 lakh subject to availability of Budget provision and on production of an essentially certificate from PWD Assistant Executive Engineer (Mech). | Rs.15000/- per vehicle with an annual limit of Rs.70,000/- subject to availability of budget provision and on production of an essentially certificate from PWD Assistant Executive Engineer (Mech) | Rs.10,000/- per vehicle with an annual limit of Rs.30,000/- subject to availability of budget provision and on production of an essentially certificate from PWD Assistant Executive Engineer (Mech) | Rs.5,000/- per vehicle with an annual limit of Rs.10,000/- subject to availability of budget provision and on production of an essentially certificate from PWD Assistant Executive Engineer (Mech) |

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| 5 | Expenditure on New work/ongoing work (Civil, Electrical, Sanitary work) | Rs.1crore for Heads of Departments under Group I category subject to budget provision and Rs. 50 lakh for Heads of Departments other than Group I category and Rs.2crore for Chief Engineer (PWD & Irrigation) subject to budget provision and existing schedule of rates. | Rs. 10 lakh subject to budget provision and existing schedule of rates and in consultation with the Registrar of Co Operative Societies. | NIL | Rs. 5,000/- subject to budget provision and existing schedule of rates. |
| 6. | Maintenance estimates of Water supply and Drainage schemes in Government buildings through PWD. | Heads of the Departments are delegated up to Rs.3 lakh subject to the availability of budget provision. | Rs.1 lakh subject to the availability of budget provision. | NIL | NIL |
| 7. | Repair/ Maintenance/ renovation of | Rs.10 lakh for Heads of Departments under Group I category and Rs.5 lakh for | Rs.2 lakh subject to the availability of budget provision, following transparent procedure and relevant | NIL | NIL |

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| | Government buildings including compound wall and purchase of spare parts for Fire and Rescue measures | Heads of Departments other than Group I subject to budget provision following transparent procedure and relevant guidelines in force. | guidelines in force. | | |
| 8 | Purchase of stores including Stationery (except purchase of computer peripherals/furniture, vehicle) | For purchase of Stores including stationery the financial powers is enhanced to Rs.50 lakh for Heads of Departments under Group I category and Rs.25 lakh for other Heads of Departments subject to Budget provision and following Store Purchase Rules. | Rs. 3 lakh subject to budget provision and following Store Purchase Rules. | NIL | Rs. 1 lakh subject to budget provision and Store Purchase Rules. |
| 9 | Purchase of computer Peripherals and | Heads of the Departments can sanction expenditure for purchase of computer and | Rs.1 lakh subject to budget provision and observing Store Purchase procedure | NIL | NIL |

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| | Accessories. | peripherals including laptops up to Rs.3 lakh and subject to budget provision and observing Stores Purchase procedure | | | |
| 10 | Annual Maintenance Contract (AMC)/IT related device, other equipment or machineries | Heads of Departments are delegated financial power up to Rs.3 lakh subject to observance of rules and procedures and subject to budget provision. Concurrence of PWD or accredited agencies shall be obtained in case of other equipment or machineries Concurrence of PWD or accredited agencies shall be obtained in case other equipments or machineries. | Rs.1 lakh subject to observance of rules and procedures and subject to budget provision. Concurrence of PWD or accredited agencies shall be obtained in case of other equipment or machineries | NIL | NIL |
| 11 | Petty expenses | Rs.25,000/- subject to budget provision. | Rs.15,000/- subject to budget provision | NIL | Rs.10,000/- subject to budget provision |
| 12 | Contingencies (Non-recurring) | Rs.1 lakh subject to budget provision. | Rs.10,000/- at a time subject to an annual limit of Rs.50,000/- within the budget provision | NIL | Rs.7,500/- at a time with an annual limit of Rs.25,000/- subject to budget provision |
| 13 | Write off | Heads of Departments may | Rs.25,000/- in each case subject to | NIL | NIL |

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| | | sanction up to Rs. 1,00,000/- in each case subject to the strict compliance of KFC Article 300-303 and Article 161 of KFC Vol.1 | strict compliance of KFC Article 300-303 and Article 161 of KFC Vol.I | | |
| 14 | Purchase of furniture | Sanction up to Rs. 5 lakh for Heads of Departments under Group I category and Rs.2 lakh for other Heads of Departments subject to budget provision and Store Purchase Rules. | Rs.50,000/- subject to budget provision and Store Purchase Rules. | NIL | NIL |
| 15. | Shifting of Offices | To incur charges up to Rs. 50,000/- subject to budget provision (loading & unloading charges will be at the rate fixed by Labour Department). For other items tender procedure should be followed. | Rs.25,000/- subject to budget provision (loading and unloading charges will be at the rate fixed by Labour Department). For other items tender procedure should be followed. | NIL | NIL |
| 16 | Temporary Advance | Rs.10,000/- subject to the condition stipulated in article 99 KFC Vol.I | Rs.5,000/- subject to the condition stipulated in article 99 KFC Vol.I | NIL | Rs.2,500/- subject to the condition stipulated in article |

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| | | | | | 99 KFC Vol.I |
| 17 | Ceremonial function | To incur expenditure for each ceremonial function up to Rs.25,000/- subject to an annual limit of Rs.50,000/-, budget provision and as per actual requirement only. | Rs.20,000/- subject to an annual limit of Rs.40,000/-, budget provision and as per actual requirement only. | NIL | NIL |
| 18 | Printing | Rs.50,000/-(In emergent cases printing work may be entrusted to private presses without reference to Superintendent of Govt Presses to an amount not exceeding Rs.10,000/- at a time subject to an annual limit of Rs.25,000/-) subject to budget provision. | Rs.10,000/- at a time subject to annual limit of Rs. 25,000/ subject to budget provision. | NIL | NIL |
| 19 | Advertisement | Heads of Departments under Group I can sanction expenditure towards advertisement charges up to a | Rs.10,000/- subject to budget provision and existing PRD rate. | NIL | Rs.5,000/- subject to budget provision and existing PRD rate. |

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| | | limit of Rs.50,000/- and Rs.25,000/- for other Heads of Departments subject to budget provision and existing PRD rate | | |
| 20 | Repairs of equipments /small machineries, furniture | The Head of the Department can sanction repair of equipments /small machineries , furniture up to a limit of Rs. 3 Lakh subject to Budget provision. | Nil | Nil Rs. 10,000/- subject to budget provision. |