



**GOVERNMENT OF KERALA**

**Abstract**

Electronics and Information Technology Department - District e-Governance Societies - amendment - Sanction accorded - Orders issued

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**ELECTRONICS AND IT (B) DEPARTMENT**

G.O.(Ms)No.37/2021/ITDDated,Thiruvananthapuram, 09/11/2021

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Read 1 G.O. (Ms) No. 22/2012/1TD dated 28.03.2012

2 Minutes of Chief Secretary's meeting with Secretaries to discuss the duties and responsibilities of District Development Commissioners held on 07.09.2021

**ORDER**

District e-Governance Societies (DeGS), headed by the District Collector for state-wide rollout of e-District Project were formed in each District vide Government Order read as 1st paper above. As per the minutes of Chief Secretary's meeting with Secretaries to discuss the duties and responsibilities of District Development Commissioners (DDCs) held on 07.09.2021 it was decided to give the charge of District e-Governance Society to the DDCs.

2. In these circumstances, Government are pleased to nominate District Development Commissioners of each district as the Chairman / Chairperson of the District e-Governance Society in place of District Collectors wherever District Development Commissioners are posted. District Collector/s shall continue to be the chairman/chairperson of the District e-Governance society in the absence of District Development Commissioner/s.



The Roles and Responsibilities of District e-Governance Society (DeGS) are:

- i) The DeGS would implement the Project and ensure close co-ordination amongst the various stakeholders in the Project at field level. DeGS shall provide commitment and support to bring-in the process changes
- ii) Provide overall guidance to the Project at District level.
- iii) Work closely with the System Integrator/ Implementing Agency to undertake the field work, comprehend the requirements, document the observations, prepare road map and redesign the processes.
- iv) Build capacity of the staff at various level of the District Administration. DeGS and System Integrator would also work closely with the technical solution provider for developing and customizing the software and implement the technical solution.
- v) Manage, supervise and implement back-end computerization of Government Departments with long term vision of Government.
- vi) The DeGS as owner of the Project at District level will be responsible for proper record keeping of all the assets including software artifacts created under the scheme at the District level.
- vii) Release funds to the implementing agencies on successful completion/installation of hardware, training and data digitization.
- viii) Support the Common Services Centers (CSC), throughout the District for providing G2C services as per the Service Level Agreements between Departments/ State Designated Agency (SDA) for CSCs and the Service Center/Agency. It would identify and recommend the Citizen Services which can be provided in consultation and coordination with the concerned departments on priority and assist SCA in roll out of G2C services through CSCs.
- ix. Collect user charges as fixed by the State Government and keep audited accounts of the same.
- x. Take all publicity measures and campaigning through media like TV, radio, newspaper, conferences, seminars, public meetings, banners and posters etc for creating awareness about transformation through e-Governance for the benefit of the rural masses.
- xi. Explore revenue streams for the sustenance of the District e-Governance Society and assist SDA in formulating policies accordingly.
- xii. The DeGS shall also ensure close tie-ups with all the Stakeholders in



the project, to provide commitment and support, help to bring-in the process changes and overall guidance to the project. The stakeholders would include district level departmental officers eg. Additional District Magistrate; District Police Chief; District Panchayat President; One Sub Collector/ RDO nominated by the District Collector; Principal Agriculture Officer; Regional Transport Officer; District Supply Officer; Deputy Collector, Election; Deputy Director of Panchayats; Regional Joint Director of Municipalities; District Treasury Officer; District Planning Officer; Finance Officer; District Informatics Officer; Representative from KSITM, State Designated Agency; Assistant District Coordinator, Akshaya; One Member nominated by the District Collector from Urban Local Bodies; One Member nominated by the District Collector from Rural Local bodies; One Member nominated by the District Collector from Civil Society. On formation of District e-Governance Society in each District an initial seed money of Rs 10.00 Lakhs would be provided for the smooth establishment and functioning of the society by Government of India.

3. The Government Order read as 1st paper above stands modified to the above extent.

(By order of the Governor)  
Bishwanath Sinha  
Principal Secretary

To:

The Secretary, Ministry of Electronics and Information Technology,  
Electronics Niketan, 6, CGO Complex, Lodhi Road, New Delhi -  
110003 (with C/L)

The Additional Chief Secretary, Home Department

The Additional Chief Secretary, Local Self Government Department

The Additional Chief Secretary, Revenue Department

The Additional Chief Secretary, Finance Department

The Principal Secretary, Agriculture Department

The Secretary, Law Department



The Secretary, Transport Department

The Secretary, Food & Civil Supplies Department

The Secretary, Kerala State Planning Board, Thiruvananthapuram

The State Police Chief, Police Head Quarters, Thiruvananthapuram

The Director, KSITM, Thiruvananthapuram

All District Collectors

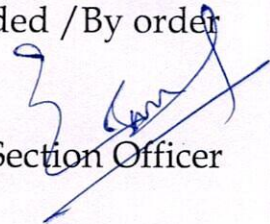
The State Informatics Officer, NIC, Thiruvananthapuram

The Director, Akshaya, Akshaya State Project Office, Saankethika,

IInd Floor, Vrindavan Gardens, Pattom.P.O 695004

*Information Officer, Web & New Media, I&PRD*

Forwarded /By order

  
Section Officer

Copy to:

PS to Principal Secretary, E&ITD

CA to Joint Secretary, E&ITD

CA to Deputy Secretary, E&ITD