

FORM OF SUPPLY ORDER

SUPPLY ORDER  
GOVERNMENT OF KERALA

No. EL2/8/2025-ELEC

Office of the Chief Electoral Officer

Station: Thiruvananthapuram

Date: 30/04/2026

Telephone/ Fax: 0471 2300121

Post Box No.6950033

From

Chief Electoral Officer, Kerala

To

SELP India Pvt.Ltd

A-194, TTC Industrial Area, Khairane MIDC,

Navi Mumbai-400709

Maharashtra

**Subject:** Election Department - Entrusting the work of Printing and Supply of Personalised PVC EPICs for the voters in Kerala -SELP India, Pvt. Ltd, Mumbai – Work Order - Reg.

**Reference:** 1. e tender refe.No.29/EL2/2022/ELEC/EPIC/N  
2. Your letter dated 14.11.2022.  
3. Letter of acceptance dated 27.03.2023.  
4. Non-Disclosure agreement and Agreement dated 24.03.2026.

Dear Sir,

Your offer to supply the materials as detailed in your letter vide reference 2<sup>nd</sup> cited was accepted vide letter of this office dated 27.03.2023 subject to the conditions mentioned therein. Please effect the supply according to the agreement dated 24.03.2026 in accordance with the list of materials as per the tender document referred as 1<sup>st</sup> paper above. The special conditions, if any, printed on your quotation sheets or attached with your tender will not be applicable to this order unless they have been expressly accepted in the list appended.

An agreement has already been executed by you in the prescribed form on stamp paper of value rupees two hundred purchased in the Kerala State after furnishing a security

of Rupee One Lakh Only. The order for printing Additional EPICs in Batch 10<sup>th</sup> and 15<sup>th</sup> for the year 2026 (Additional Batch 42 & 47) and is detailed in the list appended.

Yours faithfully

**KRISHNADASAN. P**

(Signature and Designation of Purchasing Officer)

PEN: 101722  
Additional Secretary &  
Additional Chief Electoral Officer  
Election Department  
Kolkata, The  
Ph: 0471 2307167

Special Conditions: The Hologram shall be received from Holoflex Ltd, Kolkata. The EPIC printed shall be distributed to concerned districts as per the agreement. The data regarding the EPIC shall be destroyed after printing.

#### Notes

1. The packages should be marked clearly.
2. They should be promptly delivered to concerned districts.
3. The contents of the packages should be STRICTLY CONFINED to this order.
4. INVOICES IN TRIPLICATE SHOULD BE DRAWN ON AND FORWARDED FOR PAYMENT TO CHIEF ELECTORAL OFFICER, KERALA.
5. Acknowledgement of and all other communications regarding this order may be sent to the purchasing officer who has placed this order.
6. In all future correspondence and bills relating to this order the number and date at the top should INVARIABLY be quoted.
7. SEPARATE BILLS SHOULD BE SENT FOR EACH ORDER
8. The consignment will be paid for only AFTER RECEIPT AND SURVEY of the articles by the Department.

#### List of materials accepted and to be supplied

Item No.	Specifications	Quantity	Unit	Rates		Remarks
				Rs.	Ps.	
1	2	3	4	5		6
EPIC & Stationary as detailed in the tender document.	As per the norms of Election Commission of India	4,890 (Four Thousand Eight Hundred and Ninety Only) (1074+3816)		Rs.11.62/- (+GST) per unit.		

N.B: Errors or omissions, if any, will be intimated to or by the contractor within ten days from this date.