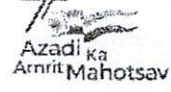




GOVERNMENT OF KERALA



Abstract

Planning & Economic Affairs Department - Guidelines for the implementation of Idukki & Wayanad Packages - Approved - Orders issued

PLANNING & ECONOMIC AFFAIRS (A) DEPARTMENT

G.O.(Ms)No.8/2023/P&EA

Thiruvananthapuram, 23-03-2023

Read Letter no. SPB/388/2021-Agri dated 25.01.2023 from Member Secretary, State Planning Board.

ORDER

During the 14th Five Year Plan the Government have decided to implement special development packages for the socio-economic development of Idukki and Wayanad Districts in a sustainable manner. An amount of Rs. 75 Crores each has been provided in the Budget 2022-2023 for the implementation of the packages. As per the letter read above the Member Secretary, Kerala State Planning Board has furnished the draft guidelines for the Packages and requested to issue the guidelines for prioritizing as well as focusing on asset creation in these districts.

2. Government have examined the matter in detail and are pleased to issue the necessary guidelines for the implementation of Idukki & Wayanad Packages. The guidelines for the same are appended to this order.

(By order of the Governor)

PUNEET KUMAR IAS

ADDITIONAL CHIEF SECRETARY

All ACS/ Principal Secretaries/Secretaries to Government .

Vice Chairperson, State Planning Board, Thiruvananthapuram.

The Member Secretary. State Planning Board, Thiruvananthapuram.

The Principal Accountant General (Audit) Kerala, Thiruvananthapuram.

The Principal Accountant General (A&E) Kerala, Thiruvananthapuram

District Collector, Idukki/ Wayanad

District Panchayath President, Idukki/ Wayanad

O.(Ms)No.8/2023/P&EA

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All Departments in Government Secretariat.
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Forwarded /By order

Signed by

Alen Alphonse

Section Officer

Date: 24-03-2023 11:09:06

Copy to:-

PS to Hon. Chief Minister

Staff Officer to Chief Secretary

PS to Hon. Vice Chairperson, State Planning Board, Thiruvananthapuram.

PA to Additional Chief Secretary, Finance.

PA to Additional Chief Secretary, Planning & EA.

Guidelines for the Implementation of Idukki and Wayanad Package(s)

During the XIV Five Year Plan, the Government of Kerala have decided to implement special development packages to promote socio - economic development of Idukki and Wayanad districts in a sustainable manner. As per the decision taken in the meeting chaired by the Hon'ble Chief Minister on 22.11.2021, an institutional mechanism is set up for implementation of two development packages. Accordingly, the District Collectors in respective districts would be the coordinators of Wayanad and Idukki development packages and the Planning and Economic Affairs Department is designated as the nodal department for implementation of the package. The District Development Commissioners of Wayanad and Idukki has been given the additional charge of Special Officer in respective districts (vide G.O. (Rt) No. 2446/2021/GAD dated July 5, 2021). The State level empowered committee (SLEC) will be the governing body for approval of projects under the development packages.

An outlay of ₹ 7500.00 lakh is earmarked each for Idukki and Wayanad development packages as a critical gap filling fund under separate Head of accounts during annual budget 2022-23.

The following guidelines are issued for the effective delivery of outputs in a time bound manner.

1. Agriculture Division, Kerala State Planning Board will be the co-ordinating point on behalf of the Department of Planning and Economic Affairs. All the projects proposed under this package will be forwarded to Member secretary, State Planning Board for scrutiny and approval. The Kerala State Planning Board will review the projects depending on the requirement for streamlining the implementation to achieve the deliverables in a time bound manner.
2. The District Level Committee under the Chairmanship of District Collector may sanction projects up to a total financial outlay of ₹ 5.00 crore. The projects with a total financial outlay beyond ₹ 5.00 crore will be placed before the SLEC headed by the Chief Secretary. However, all these projects will be sanctioned only with the remarks of the Kerala State Planning Board.

3. A project appraisal mechanism should be developed at the District-level before proposing project to SLEC. Field verification of all important projects should be made part of the appraisal process and at least, 1 or 2 retired engineers also to be involved in the appraisal process of the infrastructure projects. Others from State/Central institutes/retired personnel may be used depending on the requirements for consultation. In the appraisal reports, the funds from other sources available for the project/spill over cost etc., also to be shown as remarks. Different project appraisal committee for different sectors may be constituted depending on the projects proposed for implementation. The appraisal reports also to be enclosed with the projects while sending to SLEC.
4. District Collector should take a lead in preparing projects for submission to government of India/External agencies for the suggested projects in the report for time bound completion of the package. The District Authority shall make the selection of an appropriate Implementing Agency through which a particular work would be executed by following the State Government rules/guidelines. If additional support is required that may be brought to the notice of the SLEC. The SLEC may issue additional guidelines, if necessary, as per the requirement.
5. Wherever critical interventions from the Secretaries are required for the timely completion of the projects, the District Collector should bring the projects/issues to the attention of the Secretaries to Government concerned.
6. Planning and economic Affairs Department may send all proposals received from the District Collector to State Planning Board for remarks before placing it in the SLEC. Based on the approval of SLEC, Planning and Economic Affairs Department will issue administrative sanction for the projects.
7. A Project Implementation Unit (PIU) has to be established in the District. Necessary infrastructure and data entry support should be ensured in the unit. Out of the total outlay an amount of ₹ 50.00 lakh is earmarked for the functioning of PIU, subject to the condition that a maximum of ₹ 10.00 lakhs will be provided for the preparation of DPR for the implementing agencies/departments for larger projects requiring additional technical

support. The amount required for DPR preparation of individual projects may be sanctioned out of ₹ 10.00 lakhs and that may be decided at the District level depending on the quantum of work involved in each DPR preparation.

Project implementation Unit-Organizational Structure

- Chairman District Collector
- Secretary District Development Commissioner
- Convenor District Planning Officer
- Project Manager(1): Technical-B tech Civil (Contractual staff)
- Project Assistant(1): Managerial-MBA(Contractual staff)
- Data entry Operator(1): Degree with computer Proficiency(Contractual staff)

8. The implementation of the individual projects as well as the execution of the comprehensive package will be ensured by the District Development Commissioner, as Secretary of the PIU. The DDC will be responsible for the concurrent monitoring and supervision of the projects and will report the same through a structured format, which will be furnished to Member Secretary, State Planning Board on a quarterly basis. The DDC will also ensure proper co-ordination with the District level functionaries in order to ensure smooth execution of the projects. The District Planning Officer will extend all the assistance needed to the District Collector and District Development Commissioner for successful implementation of the projects.
9. A format needs to be prepared for inviting proposals from the departments indicating the provision from other sources, availability of funds from any approved schemes in previous years, activity chart, method of implementation, monitorable targets, phasing etc. A DPR should be insisted for all projects before issuing administrative sanction. The projects received from Departments should be placed before the District Development Committee or District Planning Committee chaired by the District Collector.
10. Formulation of the projects must focus on the possible modes of convergence with existing schemes and agencies. The possibility of convergence should be given prime importance. Wherever the projects listed in the report could be funded from the plan provision of LSGI funds,

MLA fund, MP fund, RIDF, CSS etc., that may be taken up on priority basis for effective delivery and completion of the projects. The share of State Government funds is projected to the tune of 40% only for the implementation of the package over a period of time. If funds from State plan, CSS, Private sector, external aids and LSGI plan funds are utilized for the works/schemes shown in the report, it should be documented and monitored for assessing the benefits of convergence and the attainment of deliverable targets.

11. Additional State Plan provision to fill critical gaps will be provided depending on the resource position of the State and based on the contribution from CSS. The plan fund available in the LSGIs as well as other sources and the amount kept in the TSB account will also be considered while providing additional funds for the implementation of the package.
12. Parking of funds in accounts will not be encouraged and it will be considered as a disincentive for providing additional funds for the implementation of the package.
13. In order to remove the backwardness of the district, asset creation should be given top priority while implementing infrastructure projects. All the infrastructure projects should be visually documented at different levels of implementation. A maximum of 0.5 percent of the total financial outlay of the project can be earmarked for documenting the project. The service of a recognized external agency can be utilized for the purpose of documentation.
14. On completion of the work the District Authority and the Implementing Agency should transfer the asset to the user agency without delay. The details of the user agency and the modus operandi of the asset created should be mentioned in the DPR.
15. Maintenance works of roads, buildings or other infrastructure are not allowed under the package. Regarding Hill Roads, a DPR has to be prepared with the support of NATPAC. Connectivity has to be given first priority. The project has to be initiated in 3-4 phases from one end to complete the Hill Highway. The support under State plan may also be utilized for filling the critical gaps from the budget provision of PWD. A

- comprehensive plan of action is required. The expenditure towards regular maintenance/tarring etc., will not be met from the additional State plan provision provided for the package.
16. The availability of the land should be ensured while preparing the DPR of the projects. Purchase of land is not permitted under the packages.
 17. There is a greater need to develop areas inhabited by Scheduled Castes and Scheduled Tribes in order to give special attention for the infrastructure development of such areas.
 18. Considering the inadequate staff for the implementation of schemes/projects in the District, the construction of quarters/working women's hostel needs to be given priority. The facilities for the staff are crucial for the retention of staff for the timely completion of the package.
 19. A monthly review meeting should be organized at the District level to review the projects. The minutes of the meeting should be sent to Secretary (Planning) and Member Secretary (State Planning Board). Every year a project frame work document should be prepared for reviewing the ongoing schemes and for evaluating the completed schemes.
 20. The District Authority and Implementing Agencies should properly maintain accounts and auditors should be engaged by the District Authority.
 21. Software for monitoring the projects should be developed using the funds provided for the functioning of the unit, (PIU). GPS tracking of the projects also to be initiated. Online monitoring is to be insisted.
 22. The works will be for the general public/community at large and not for any individuals and the operational and maintenance costs will be borne by the user (department / organization). It will be ensured by the district authorities that the essential objective and regular productive use of the assets created under the Packages will be duly met.
 23. Name Boards should be placed in the sites of the projects that are implemented under the Idukki and Wayanad Package.
 24. The selection of projects under the package should be after proper consultations and shall be based on the critical gaps identified in the District Plans and these projects should also invariably address the

- pertinent problems which had been the root cause for its backwardness, this being the very reason for initiating such package.
25. Since, Year on year basis, an amount of Rs 75 crores is being earmarked for the districts as per the Package, a proper mechanism must be put in place for formulation, implementation and monitoring.
26. The District Development Commissioners may be included in the monitoring committee as Vice Chairperson, whereas, District collector should be the Chairperson and DPO, the convenor. Even in the absence of the District Collector, the DDC can hold the meetings if he/she is the Vice Chairperson. The concerned MLAs and District Panchayat President/Mayor shall also be the Members or invitees of the monitoring committee.
27. As the District Development Commissioners are given the charge of Special Officers for implementation, the District Development Council should review and monitor the implementation of the projects. The formulation of the developmental activities, as part of the package in the said districts, should be under the guidance and advice of the domain experts in various fields like climate change, water conservation, progressive agricultural techniques, mitigation of the natural disasters etc, all aimed at achieving the sustainable developmental goals.
28. Idukki and Wayanad districts are ecologically sensitive areas and therefore, the packages should aim to address the backwardness of the said districts while undertaking inclusive approach for socio-economic development. It is therefore important that the project proposals should be formulated after interacting with the people including the field level officials and people's representatives in these districts.
29. As tribal villages and forest areas are also included in the said districts, the projects must be implemented in these districts with great caution to ensure that their interests are protected.
30. A grievance redressal mechanism should also be established for catering to the complaints regarding the package.
31. In addition, outsourcing external resource persons for the implementation & monitoring of the projects should be minimized; instead, the service of Govt. officials in various departments (LSGD, Power, Water Resources,

KSREC, KSLUB, DES, Meteorological department, Forest, Health, SC/ST etc.) should be utilized.
