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Government of India  
Ministry of Environment, Forest and Climate Change

Prithvi, 6<sup>th</sup> Floor,  
Indira Paryavaran Bhawan,  
JorBagh Road, New Delhi - 110 003.  
Dated: 13<sup>th</sup> June, 2024

To

The Chief Secretaries/ Administrators,  
All State Governments/Union Territories

**Subject: Vacancy Circular for inviting nominations for appointment in Central Deputation Posts for IFS officers in Government of India (both CSS and Non-CSS posts) at the level of DDGF, IGF, DIGF, AIGF, on tenure deputation basis, under the Central Staffing Scheme of this Ministry (Vacancy Year 2024 – Second Circular).**

Sir/Madam,

The Ministry of Environment, Forest and Climate Change (hereinafter referred to as 'Ministry') invites nominations of eligible and willing IFS officers for appointment in the posts for IFS officers in various Ministries and Organisation etc. in Government of India (both CSS and Non-CSS posts) at the level of DDGF/IGF/DIGF/AIGF, to prepare "OFFER LIST" for respective for the vacancy year 2024, under the Central Staffing Scheme of the Ministry Environment, Forest and Climate Change (hereinafter referred to as 'Scheme') dated 06.05.2011, which is available on website ifs.nic.in.

2. As far as the eligibility of batches vis-a-vis the minimum years of service is concerned; it has been decided to invite the applications from willing IFS officers who are eligible as per the conditions laid down in Scheme of the Ministry.
3. The minimum years of service (for the respective posts) will be with reference to 01.01.2024 and the minimum year of service left before superannuation (wherever applicable) will be counted from 01.01.2024.
4. It may kindly be ensured that the names of only those officers are sponsored who have completed their "cooling off". An officer, who has previously been on any deputation, will be considered for deputation under the Scheme only if the officer has completed mandatory "cooling off" period as per extant guidelines.
5. The officers have to indicate three station preferences (in column three of Annexure I) of the application (wherever applicable) where they would like to be posted. However, actual appointments will be subject to availability and suitability of the officers for the post at any particular station. Officers may also indicate their choices in case interested in Academies, institutions or authorities such as IGNFA, CASFoS, FSI, Regional Office, National Zoological Park, WCCB, NTCA etc below the preference of three stations to be given.
6. In addition to above, it is informed that as per provisions contained in para 4 of Scheme, in exceptional cases, where sufficient number of IFS officers are not available for the appointment to specific posts, the officers borne on the State Forest Service (SFS) whose names are included in the 'Select List' referred to in Regulation 7(3) of the IFS (Appointment by Promotion) Regulations, 1966, shall also be considered for selection for appointment. In case of posts in the North Eastern Region, the SFS officers who are yet to be included in the 'Select List' referred to above, shall also be considered.
7. If the officer selected for appointment fails to take up the central deputation assignment after the appointment is approved, he/she will attract debarment of five years from central deputation in accordance with the provisions laid down in the Scheme.

Cont...

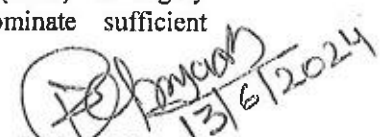
8. Last date of receipt of complete application: The application, complete in all respects as per Annexure-I (Part I, II and III available on the website www.ifs.nic.in for different level posts), vigilance clearance, duly attested APARs (in accordance with Scheme) and concurrence of the State Government/Administrative Ministries where the officer is already on deputation, should be sent on **email id ifs@nic.in** latest by **16.08.2024**. It may also be ensured that the correct and updated Executive Record Sheet of the applicant is also attached with the application.

9. Application received without the consent of the State /UT Government and after the last date of receipt of applications will not be entertained.

10. The table showing the number of existing/expected vacancies at different level and the stations of those vacancies at different levels is placed at Annexure-II. However, number of vacancies and posting stations are tentative and may change at any time. The selection will be based on actual vacancy positions available during the recommendation to be made by the concerned selection Authority.

11. A checklist of documents to be submitted including the application in due format, has been given at Annexure – III.

12. In most of the State Governments, Central Deputation Reserve (CDR) is highly under-utilised. Therefore, the State Governments are requested to nominate sufficient number of IFS officers to apply against this vacancy circular


  
(Prem Prakash Maurya)

Under Secretary to the Govt. of India

Ph - 011-20819192

**Copy to:**

1. All Principal Chief Conservators of Forests (HoFF) of State/UT Administrations.
2. The Director General, Indian Council of Forestry Research and Education, P.O. New Forest, Dehradun-248 006.
3. Director, IIFM, Nehru Nagar, Bhopal-462 003.
4. The Director General, Forests Survey of India, Kaulagarh Road, Dehradun.
5. The Director, Indira Gandhi National Forest Academy, P.O. NewForest, Dehradun.
6. All IFS officers in the Ministry of Environment, Forest and Climate Change (including National Afforestation Eco-Development Board)/ Ministry of Agriculture/ Ministry of Rural Development.
7. All Ministries of Government of India
8. NIC for placing the circular on the IFS website/Spare copies.

  
(Prem Prakash Maurya)

Under Secretary to the Govt. of India

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**ANNEXURE-I**

**APPLICATION FORM FOR CENTRAL DEPUTATION POSTINGS UNDER THE CENTRAL STAFFING SCHEME OF THE MINISTRY OF ENVIRONMENT, FORESTS AND CLIMATE CHANGE FOR INDIAN FOREST SERVICE OFFICERS (FOR THE POSTS AT THE LEVEL OF DDGF/IGF/DIGF/AIGF)**

**Part-I (to be filled in by the applicant)**

1.	The year for which application is made	
2.	The level at which deputation is sought	
3.	Choice of Station (in order of Preference)	(i) (ii) (iii)
4.	Name of the applicant	
5.	Batch/year of allotment	
6.	Cadre	
7.	Date of Birth	
8.	Present pay scale with date of commencement of scale of pay	
9.	Present post held	
10.	Full Address for correspondence: (phone/fax/mobile/e-mail)	

**11. Educational qualifications**

S.No.	Degree/Diploma	University/Institute	Year	Subject(s)

**12. Details of postings for the last 10 years: (in descending order)**

S No.	Years (from- to)	Post held	Name of the organization	Main responsibilities in the post (in about 100 words)	Special attributes/ achievements

**13. Details of all deputation postings (in descending order):**

S No.	Years (from-to)	Post held	Organisation	Main areas of responsibilities in the post

14. Details of experience in wildlife conservation, tiger reserves or the National Tiger Conservation Authority, if any (Additional requirements for NTCA posts may be seen at Annexure IV):
15. Date of return to Cadre from last deputation:

Station:

Signature:

Date:

Name:

Ph/Mob:

**Part-II (to be filled in by the concerned State/UT Government)**

1.	Name of the applicant	
2.	Cadre	
3.	Year of allotment	
4.	Date of superannuation	
5.	Whether the officer is clear from vigilance angle	
6.	Is there any disciplinary proceedings pending against the officer (only the cases where charge sheets have been served)	
7.	Has the officer ever been reprimanded/penalized or debarred from deputation, if so the details thereof	
8.	Whether original/copies(attested) of ACRs of last eight years enclosed	

9. Central Deputation Reserve (in figures) as on date of sponsorship:

Authorized	Filled	Gap

10. State Deputation Reserve (in figures) as on date of sponsorship:

Authorized	Filled	Gap

11.

It is certified that the particulars given above about the officer are correct and that in the event of the officer being selected for a posting under the CSS of the MoEFCC, the services of the officer shall be placed at the disposal of the Central Government.

Name & designation of the Head of the Forest Department of the State/UT or the Authorized Officer	
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Date:

Place:

**Signature of the officer concerned  
In the State Government/UT Government**

Part III (to be filled in by the concerned State/UT Government/Administrative Ministries where the officer is already on deputation)

**PARTICULARS OF THE OFFICERS FOR WHOM VIGILANCE COMMENTS / CLEARANCE IS BEING SOUGHT**

[ To be furnished and signed by the CVO or HOD]

1. Name of the Officer (in full) :
2. Father's Name :
3. Date of Birth :
4. Date of Retirement :
5. Date of Entry into Service :
6. Service to which the officer belongs :  
Including batch / year cadre – etc.  
wherever applicable
7. Positions held **including whether the officer has functioned as a CVO in part time or additional change capacity**  
(During the ten preceding years) :

S.No	Organization (Name in full)	Designation & Place of posting	Administrative / nodal Ministry / Deptt. concerned (in case of officers of PSUs etc.)	From	To

DATE:

(NAME AND SIGNATURE)

**VIGILANCE PROFILE OF OFFICERS FOR WHOM VIGILANCE COMMENTS /  
CLEARANCE BEING SOUGHT**

(To be furnished and signed by the CVO, or HOD)

8. Where the officer has been placed on :  
the "Agreed List" or "List of Officers of  
Doubtful Integrity"  
[ If yes, details to be given]
9. Whether any allegation of misconduct :  
Involving vigilance angle was examined  
Against the officer during the last 10  
years and if so with what result (\*)
10. Whether any punishment was awarded :  
to the officer during the last 10 years  
And if so the date of imposition and  
Details of the penalty (\*)
11. Is any disciplinary / criminal proceedings :  
  
of charge sheet pending against the  
officer as on date. [ If so, details to be  
Furnished- including reference no. If any  
the Commission]
12. Is any action contemplated against the :  
officer as on date. [If so, details to be  
Furnished] (\*)
13. Whether any complaint **with vigilance** :  
**angle** is pending against officers  
[ If so, details to be furnished].

DATE:

(NAME AND SIGNATURE)

(\*) If vigilance clearance had been obtained from the Commission in the past, the information may be provided for the period thereafter.

**Annexure II**

S.No.	Level of Post	Number of Existing Expected Vacancies*	Stations*
1	DDGF Level	3	Chandigarh (1), Ranchi (1), Bangalore (1)
2	IGF Level	6	Delhi (2), Nagpur (1), Bangalore (1), Guwahati (1), Shimla (1)
3	DIGF Level	30	Delhi (5), Bhopal (1), Bhubaneswar (1), Chandigarh (2), Dehradun (8), Lucknow (1), Nagpur (4), Ranchi (1), Shillong (1), Kolkata (2), Bangalore (1), Shimla (2), Burnihat (1)
4	AIGF Level	27	Delhi (5) , Bhopal (2), Shillong (1), Guwahati (1), Mumbai (1), Kolkata (1), Chennai (2), Dehradun (8), Burnihat (2), Coimbatore (1), Kurseong (3)

\*Number of vacancies and posting stations are tentative and liable to be changed.



**CHECK LIST**

1. Whether the application has been signed by the officer applying for deputation?
2. Whether Part II and Part III has duly been filled and signed by:
  - (i) Head of Forest Department, Department of the State/UT or the Autonomous Offices.
  - (ii) Officer concerned in the State Government/UT Government/ Administrative Ministries where the officer is already on deputation.
3. Whether the original/duly attested APARS for respective level posts (in accordance with CSS-MoEFCC) are attached.
4. Whether State Government's Vigilance Clearance is enclosed.
5. Whether Updated Executive Record Sheet is enclosed.

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13/6/24  
@ 4.36 pm

Annexure III

**Additional requirements for NTCA posts**

- (i) The criteria for AIGF (NTCA) posts is as under:
  - (a) (i) holding analogues post on regular basis; or
  - (ii) holding posts in the scale pay of Rs.10,000 – 15200 (Pre-revised) or equivalent with five year's regular service in the grade; and
  - (b) having at least five years field experience in wildlife management
  
- (ii) The criteria for DIGF(NTCA) posts is as under:
  - (a) (i) holding analogues post on regular basis; or
  - (ii) holding posts in the scale pay of Rs.12,000 – 18,000 (Pre-revised) or equivalent with six year's regular service in the grade; and
  - (b) having at least five years of experience in a tiger reserve of protected area.
  
- (iii) The criteria for IGF(NTCA) posts is as under:
  - (a) (i) holding analogous post on regular basis;
  - (ii) the officer has completed minimum 19 years of service in IFS, with respect to the year of allotment
  - (b) having at least 8 years of experience in wildlife conservation, out of which five years should be in tiger reserves or the National Tiger Conservation Authority/ Project Tiger Division of the Ministry;