



GOVERNMENT OF KERALA

**STORES PURCHASE (A) DEPARTMENT**

**No. SPD-A2/13/2022/SPD. Dated, Thiruvananthapuram, 15<sup>th</sup> September 2022.**

**CIRCULAR**

**Sub:—Stores Purchase Department—Procurement through Government e Marketplace—GeM further instructions—reg.**

**Ref:—1. G. O. (Ms.) No. 2/2018/SPD. dated 27-3-2018.**

2. G. O. (P) No. 2/2018/SPD. dated 28-4-2018.

3. G. O. (P) No. 04/2019/Fin. dated 19-1-2019.

4. G. O. (P) No. 3/2019/SPD. dated 5-2-2019

5. G. O. (P) No. 7/2019/SPD. dated 26-4-2019.

6. G. O. (P) No. 9/219/SPD. dated 29-7-2019.

7. G. O. (P) No. 12/2019/SPD. dated 18-9-2019.

8. G. O. (P) No. 13/2019/SPD. dated 25-10-2019.

9. G. O. (P) No. 1/2020/SPD. dated 3-3-2020.

10. G. O. (P) No. 1/2021/SPD. dated 9-3-2021.

11. Circular No. SPD-A2/61/2021-SPD. dated 25-11-2021.

12. Circular No. 25/2022/FIN. dated 22-3-2022.

13. D. O. No. 73/CEO-GeM/2022 dated 8-4-2022 from CEO, GeM, Ministry of Commerce and Industry, Government of India.

14. Circular No. SPD-A2/9/2022-SPD dated 9-5-2022.

In continuation of the Government orders and circulars issued so far regarding procurement through Government e-Market Place, GeM, additional functionalities and features that are added to the Portal are brought to the notice of all Government Departments and other institutions functioning under Government of Kerala.

- (a) **Common Use Services:**—All common use services like Manpower Hiring, Housekeeping, Cab and Taxi Hiring, Goods Transport, AMC/CMC of office equipment, Hiring of Professionals-IT and Non-IT, Cloud Services, Photo Copying Service, Event Management etc. are available on GeM.
- (b) **Insurance Service:**—Asset Insurance, Group Mediclaim, Group Personal Accident, Group Term Insurance, Liability Insurance, Marine and Transit, Motor Insurance and Overseas Travel and Mediclaim.
- (c) **Leasing Service:**—Which may be availed to lease in residential and commercial properties, High value medical equipment, Electric vehicles DG-Set, or any other asset for a fixed period based on monthly rates.
- (d) **Drone Service:**—May be availed to conduct Drone based Aerial Survey, Imaging, Civic Services Monitoring and Natural Disaster Management including Law & Order maintenance.
- (e) **Air Ambulance & Hiring of Chartered Air Crafts:**—Air Ambulance Services may be hired on long term basis or on short term basis. Under Chartered Aircraft Hiring Service, Buyers can hire air crafts for movement of passengers and cargo.
- (f) **Operation and Maintenance of Products, Plants and Machinery:**—Covering wide range of products, Plants and Machinery such as HVAC System, Fire Fighting System, Elevators, Effluent/Sewage Treatment Plant, Water Supply/Installation Systems etc.

All Government Departments, Public Sector Undertakings and Autonomous bodies etc. can explore the service offerings and avail of the advantage of fair, transparent, quick and efficient procurement offered by the platform as and when required, subject to the existing rules and regulations for procuring goods and services.

**RAJESH KUMAR SINGH IAS,**  
*Additional Chief Secretary.*

To

All Heads of Departments/Offices/Public Sector Undertakings/  
Autonomous bodies/ Local Self Govt. Institutions/Universities etc.  
The Secretary, Kerala Legislature, Thiruvananthapuram (with C/L)  
The Registrar General, High Court, Ernakulam (with C/L)  
The Advocate General, Ernakulam (with C/L)  
The Registrar, Kerala Administrative Tribunal (with C/L)  
The Director of Printing, Thiruvananthapuram (with C/L)  
The Principal Accountant General (Audit), Kerala,  
Thiruvananthapuram  
The Accountant General (A & E) Kerala, Thiruvananthapuram  
Information & Public Relations Department  
Web and New Media  
Stock File/Office Copy.

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