



GOVERNMENT OF KERALA  
**Stores Purchase (A) Department**  
CIRCULAR

No. SPD-A2/9/2022-SPD. *Dated, Thiruvananthapuram, 9th May 2022.*

*Sub:—Stores Purchase Department—Procurement through Government e-Marketplace (GeM)—Additional Instructions—Reg.*

- Ref:—*1. G. O. (Ms.) No. 2/2018/SPD. dated 27-3-2018.  
2. G. O. (P) No. 2/2018/SPD. dated 28-4-2018.  
3. G. O. (P) No. 4/2019/Fin. dated 19-1-2019.  
4. G. O. (P) No. 3/2019/SPD. dated 5-2-2019.  
5. G. O. (P) No. 7/2019/SPD. dated 26-4-2019.  
6. G. O. (P) No. 9/2019/SPD. dated 29-7-2019.  
7. G. O. (P) No. 12/2019/SPD. dated 18-9-2019.  
8. G. O. (P) No. 13/2019/SPD. dated 25-10-2019.  
9. G. O. (P) No. 1/2020/SPD. dated 3-3-2020.  
10. G. O. (P) No. 1/2021/SPD. dated 9-3-2021.  
11. Circular No. SPD-A2/61/2021-SPD dated 25-11-2021.  
12. Decision No. 3.3 of the Minutes of the Meeting of Chief Secretary with Secretaries held on 31-3-2022.

As per the Government Order cited 1st above, Government have approved GeM, (Government e Marketplace operated by the Govt. of India) as a mode of procurement for the purchase of commonly used

goods and services for public purpose by Government Departments/Autonomous Bodies/Public Sector Undertakings/Local Self Government Institutions/Universities etc. In the Government Order 2nd cited, a new chapter—Chapter 19 was incorporated in the Store Purchase Manual prescribing the guidelines for making procurement through GeM. There are 7 amendments made so far in the Stores Purchase Manual incorporating/deleting guidelines from/to it.

As per the Government Order referred 5th cited above, the procurement of goods and services above ₹ 25,000 through GeM was made mandatory for all Government Departments. As per the above said order, if the Head of Department (HoD) finds that purchase of a particular item on GeM would not be appropriate as the item is not available on GeM or requirement/Specification is too specific or otherwise, then the HoD could procure those items through other modes of procurement as provided in the Stores Purchase Manual, after recording the reason for the same.

In addition to this certain exemptions were granted from the purview of mandatory GeM procurements including to Dietary articles, Purchase of Laboratory/Medical Equipments by Director of Health Services (DHS), Director of Medical Education (DME), Kerala Medical Services Corporation Ltd. (KMSCL), Director of Ayurveda Medical Education (DAME), Director of Ayurveda, Director of Homeopathy, Director of Homeopathy Medical Education and Insurance Medical Services Department, (as per Erratum) Department such as Animal Husbandry Department, Stationary Department, Kerala Books and Publication Society (KBPS), Fire and Rescue Services Department were exempted from the purview of GeM purchase.

Further, as per circular No. A2/61/2021/SPD dated 25-11-2021, all HoDs were directed to make use of all the other procurement tools available in GeM including Custom Bid & BOQ etc. and instructions were issued to strict compliance.

Now it has come to the attention of the Government that even though GeM is a well equipped platform for making purchases for all Government Departments, Public Sector Undertakings, Autonomous Bodies, Local Self Government Institutions etc., several Government Departments are still reluctant to initiate purchase through GeM and resort to the e-tendering process after recording that the item is not available in GeM.

In these circumstances, Government hereby direct all Government Departments, Public Sector Undertakings and Autonomous Bodies etc. to register in GeM as buyers or sellers and purchase the articles through GeM against the usual quotation/tender/e-tender practice by following guidelines issued by Government from time to time. Besides, if there is any exceptional case requiring exemption from procurement under GeM, specific case by case exemptions should be sought by the departments concerned for valid reasons such as non availability of articles in GeM, non feasibility of purchasing through GeM due to any objective reason etc. If so, these specific and valid reasons need to be brought on record by the concerned Department Purchase Committee before resorting to purchase outside GeM.

RAJESH KUMAR SINGH, IAS,  
*Additional Chief Secretary to Government.*

To

The All Heads of Departments/Offices/Public Sector Undertakings/  
Autonomous bodies/Local Self Govt. Institutions/Universities etc.

The Secretary, Kerala Legislature, Thiruvananthapuram (with C.L.)

The Registrar General, High Court, Ernakulam (with C.L.)

The Advocate General, -Ernakulam (with C.L.)

The Registrar, Kerala Administrative Tribunal (with C.L.)

The Principal Accountant General (Audit), Kerala,  
Thiruvananthapuram.

The Accountant General (A & E) Kerala, Thiruvananthapuram.

Information and Public Relations Department.

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