



**GOVERNMENT OF
KERALA**

No:B1/266/2022/Home
Home(B)Department
Thiruvananthapuram,
Dated:04-11-2022

CIRCULAR

Sub: Home Department - Prisons - Collection of relevant material records for the use of State Level Advisory Committee - Reg;

Ref:- G.O.(P) No.17/2021/Home, Dated, 12.02.2021 (S.R.O No.171/2021)

While considering the cases of prisoners seeking premature release, the State Level Advisory Committee (SLAC), constituted vide Government Order cited, has come across certain defects, infirmities and lapses in furnishing relevant materials by the Police Department, the Jail Authorities and in some cases by the Probation Officers which impede the speedy and effective consideration of the cases. Hence the following instructions are issued.

(i) The Head of the Departments of Police/Probation /Prisons without fail, should gather all relevant information and submit their report disclosing all relevant facts and expressing their opinion with reasons for objective consideration.

(ii) All the columns in the proforma report should be filled up properly without contradiction in the matter and the recommendation arrived at.

(iii) Reports should be prepared by conducting field enquiry, taking response necessarily from both the prisoner's family and

the victim's family.

(iv) The Prisons Authorities and the Police Departments should work in tandem and purpose-oriented so that all the judgment of the courts (trial, appellate, apex court) and the required material should be collected and prepared when demanded.

(v) Special attention should be bestowed by the officers in the matter of gathering information and submitting reports. As far as possible, the information or document in the custody of one department or officer should be transmitted to the other department or officer responsible for furnishing the same before the Committee.

The aforesaid instructions should scrupulously be followed while preparing and submitting reports regarding the premature release of prisoners to be submitted before the State Level Advisory Committee / Jail Advisory Committee.

DR VENU V I A S#

Additional Chief Secretary(Home&Vigilance)

To:

Registrar, Hon'ble Kerala High Court (with C/L)
State Police Chief, Kerala, Thiruvananthapuram
Director General, Prisons and Correctional Services
Department, Thiruvananthapuram
Director, Social Justice Department, Thiruvananthapuram
Superintendent of all Prisons (Through Director General,
Prisons & Correctional Services)
Law/Social Justice Departments
Information & Public Relations (Web & New Media)
Department (for publishing in the official website)
Stock File / Office Copy

Forwarded/By order

Section Officer

Copy to - PS to Additional Chief Secretary, Home Department.

PS to Principal Secretary, Social Justice Department.

PS to Secretary, Law Department.