

ANNEXURE TO GO(P) 691/97/FIN. DATED 13.8.1997.

Delegation/ Enhancement of Financial Powers to various officers of Forests & Wildlife Department.

Sl No	Items	Existing Powers			Enhanced Powers		
		Chief Conservator of Forests	Conservator of Forests	Dy. Conservator of Forests	Principal Chief Conservator of Forests/ Chief Conservator of Forests	Conservator of Forests /Field Director	Deputy Conservator of Forests/DFO/AVL/PO/ WL Warden/ACFs
		I	II	III	I	II	III
1	Sanction to estimates for elephant capturing & maintenance of livestock	Sanction to estimates for the purpose	Sanction to estimates upto Rs.50000/-	Sanction to estimates upto Rs.5000/- in each case	Sanction to all estimates for the purpose	Sanction to all estimates for the purpose	Sanction to estimates upto Rs.1,00,000/-
2	Purchase of stores	Sanction to estimates upto Rs.3 lakhs at a time subject to budget provision & stores purchase rules vide G.O.(MS)34/82/P&ARD dt.16-2-82	Sanction to estimates upto Rs.25000/-	Sanction to estimates upto Rs.10000/-	Sanction to estimates upto Rs.3 lakhs at a time	Sanction to estimates upto Rs.1 lakh at a time	Sanction to estimates upto Rs.10000/- at a time
3	Advertisement charges	Sanction of all cases subject to the rates approved by Public Relations Department	Sanction upto Rs.5000/- in each case for only obligatory advertisement like tender, notification etc. No patronage advertisement to be sanctioned	Sanction upto Rs.2500/- in each case for only obligatory advertisement like tender notification etc. No patronage advertisement to be sanctioned	Sanction of all cases subject to the rates approved by public relations department subject to budget provision	Sanction of all cases subject to the rates approved by P.R.D. only for obligatory purpose.	Sanction upto Rs.5000 in each case for only obligatory advertisement like tender notification etc, only
4	Local purchase of stationery	Sanction upto Rs.1000/- at a time subject to a maximum of Rs.20000/- p.a.	Each case Rs.500/- & annual limit of Rs.5000/-	Upto Rs.250/- each case & annual limit of Rs.2000/-	Sanction upto Rs.5000/- at a time subject to a maximum of Rs.50000/- per annum	Sanction upto Rs.2000/- in each case & annual limit of Rs.10000/-	Sanction upto Rs in each case & annual limit of Rs.2000/-
5	Renting of private buildings & lands GO(P)83/86/FE & WLD dt. 29.8.96	Sanction upto Rs.3000/- p.m. in each case subject to rules	Sanction upto Rs.1000/- in each subject to rules	Sanction upto Rs.500/- p.m. in each case subject to rules	Sanction upto Rs.5000/- p.m. in each case subject to rules	Sanction upto Rs.3000/- p.m. in each case subject to rules	Sanction upto Rs p.m. Subject to

Note: 1. Store Purchase Rules and other Government Orders to be followed

2. The power to release advertisements for non-obligatory items only to P.C.C.F. and is subject to budget provision

3. Rent must be got fixed by the competent authority in P.W.D as per rules

		I	II	III	I	II	Upto Rs.10000/-
7	Non-recurring contingent expenses	Upto Rs.5000/-	Upto Rs.2000/-	Upto Rs.1000/-	Upto Rs.10000/-	Upto Rs.2000/-	Upto Rs.10000/-
7	Medical expenses reimbursement	All cases subject to conditions under medical benefit rules	Full power as per rules	Upto Rs.500/- as per rules	All cases subject to conditions under medical benefit rules	Full powers as per rules	Rs.2000/- as per rules
8	Purchase of furniture	Rs.1 lakh at a time subject to store purchase rules	Upto Rs.20000/-	To sanction purchase of furniture from any government agencies upto Rs.250/- in each case G.O(MS)1130/ ACX dt.28-12-	Rs.3 lakhs at a time subject to STP rules	Upto Rs.100000/- subject to STP rules	Upto Rs.50000/- subject to STP rules
7 a)	Repairs to Motor Vehicle	Upto Rs.5000/- at a time in case of cars/jeeps & motor bikes & upto Rs.20000/- in each case of heavy duty vehicles including spare parts Rs.15000/- in case of boats	Upto Rs.5000/- at a time in case of cars/jeeps & motor bikes & upto Rs.20000/- in case of heavy duty vehicles including provision for spare parts Rs.15000/- in case of boats	Rs.3000/- p.a. per vehicle in case of cars/ jeeps & boats & to incur expenditure in case of motor bikes, scooters & mopeds upto Rs.1500/- p.m. per vehicle.	Rs.25000/- in each case subject to recommendation & scrutinising of bills by the mechanical Engineer, concerned as per rules, CCF upto Rs.15000/-	Upto Rs.10000/- in each case including cost of spare parts	Upto Rs.5000/- in each case including cost of spare parts
(b)	Repair of Motor Boats	--	--	--	PCCF upto Rs.1 lakh in each case CCF upto Rs.75000/- in each case	Upto Rs.50000/- in each case	Upto Rs.40000/- in each case including cost of spare parts
10	Disposal of unserviceable articles and stores	Upto Rs.15000/- in each case as per G.O.(MS) 22/81/P&ARD dated, 28.4.'81	Rs.2000/- in each case and annual limit upto Rs.10000/-	Upto Rs.1000/- in each case and annual limit upto Rs.5000/-	Upto Rs.15000/- book value in each case	Upto Rs.2000/- book value in each case	Rs.1000/- book value in each case and annual limit up to Rs.10000/-
11	Estimate under suspense	Rs.25000/-	Rs.10000/- in each case	Rs.5000/-	Rs.25000/- in each case	Rs.10000/- in each case	Rs.5000/- in each case
12	Estimate for the preparation of working plan	Full powers	Full powers	Rs.5000/-	Full powers	Full powers	Rs.25000/- in each case
13	Working in plantation & maintenance	Full powers	Full powers	Rs.50000/-	Full powers	Full powers	Rs.2 lakhs in each case

Note: 1. Recommendation for the work must be obtained from the Mechanical Engineer concerned and bills got scrutinised by him as per rules.

		I	II	III	I	II	
	Non-recurring contingent charges	Upto Rs.5000/-	Upto Rs.2000/-	Upto Rs.1000/-	Upto Rs.10000/-	Upto Rs.2000/-	Upto Rs.1000/-
7	Medical expenses reimbursement	All cases subject to conditions under medical benefit rules	Full power as per rules	Upto Rs.500/- as per rules	All cases subject to conditions under medical benefit rules	Full powers as per rules	Rs.2000/- as per rules
8	Purchase of furniture	Rs.1 lakh at a time subject to store purchase rules	Upto Rs.20000/-	To sanction purchase of furniture from any government agencies upto Rs.250/- in each case G.O(MS)1130/ACX dt.28-12-	Rs.3 lakhs at a time subject to STP rules	Upto Rs.100000/- subject to STP rules	Upto Rs.50000/- subject to STP rules
a)	Repairs to Motor Vehicle	Upto Rs.5000/- at a time in case of cars/jeeps & motor bikes & upto Rs.20000/- in each case of heavy duty vehicles including spare parts Rs.15000/- in case of boats	Upto Rs.5000/- at a time in case of cars/jeeps & motor bikes & upto Rs.20000/- in case of heavy duty vehicles including provision for spare parts Rs.15000/- in case of boats	Rs.3000/- p.a. per vehicle in case of carts/ jeeps & boats & to incur expenditure in case of motor bikes, scooters & mopeds upto Rs.1500/- p.m. per vehicle.	Rs.25000/- in each case subject to recommendation & scrutinising of bills by the mechanical Engineer, concerned as per rules, CCF upto Rs.15000/-	Upto Rs.10000/- in each case including cost of spare parts	Upto Rs.5000/- in each case including cost of spare parts
(b)	Repair of Motor Boats				PCCF upto Rs.1 lakh in each case CCF upto Rs.75000/- in each case	Upto Rs.50000/- in each case	Upto Rs.40000/- in each case including cost of spare parts
10	Disposal of unserviceable articles and stores	Upto Rs.15000/- in each case as per G.O.(MS) 22/81/P&ARD dated, 28.4.'81	Rs.2000/- in each case and annual limit upto Rs.10000/-	Upto Rs.1000/- in each case and annual limit upto Rs.5000/-	Upto Rs.15000/- book value in each case	Upto Rs.2000/- book value in each case	Rs.1000/- book value in each case and annual limit up to Rs.10000/-
11	Estimate under suspense	Rs.25000/-	Rs.10000/- in each case	Rs.5000/-	Rs.25000/- in each case	Rs.10000/- in each case	Rs.5000/- in each case
12	Estimate for the preparation of working plan	Full powers	Full powers	Rs.5000/-	Full powers	Full powers	Rs.25000/- in each case
13	Working in plantation & maintenance	Full powers	Full powers	Rs.50000/-	Full powers	Full powers	Rs.2 lakhs in each case

Note: 1. Recommendation for the work must be obtained from the Mechanical Engineer concerned and bills got scrutinised by him as per rules.

	I	II	III	I	II	III
Working connected with Forest settlement and purchase of land compensation for land	Rs. 1 lakh	Rs. 50000/- in each case	Rs. 25000/- in each case	Rs. 1 lakh in each case	Rs. 50000/- in each case	Rs. 25000/- in each case
15 Civil works administrative sanction	Upto Rs. 5 lakhs	Upto Rs. 2 lakhs	Upto Rs. 50000/-	Rs. 5 lakhs in each case	Rs. 3 lakhs in each case	Rs. 1 lakh in each case
16 Technical sanction for civil works	Full powers	Upto Rs. 2 lakhs	Upto Rs. 50000/-	Full powers	Upto Rs. 3 lakhs in each case	Upto 1 lakh in each case
17 Excess over estimates (Where departmental execution is undertaken when there is no response to tenders or where the tender excess is more than 35% PCCF/CCF can order departmental execution within an over all excess of 35%)	Sanction excess over estimates upto 35%	Upto 20%	Upto 10%	Upto 35%	Upto 20%	Upto 10%
18 Water supply and Electrification	Rs. 25000/- in each case	Rs. 10000/- in each case	Upto 5000/- in each case	Rs. 5 lakhs in each case	Rs. 1 lakh in each case	Rs. 50000/- in each case
19 Sanctioning of contract for working down timber and confirmation	Full powers	Full powers	Upto Rs. 50000/-	Full powers	Full powers	Upto Rs. 2 lakhs
20 Confirmation of sale of Minor Forest produce	Full powers	Full powers	Upto Rs. 2000/-	Full powers	Full powers	Upto Rs. 50000/-
21 a) Confirmation of sale of cashew nuts in plan	Full powers	Full powers	Upto Rs. 30000/-	Full powers	Full powers	Upto Rs. 50000/-
(b) Confirmation of sale of pepper	Full powers	Full powers	Upto Rs. 30000/-	Full powers	Full powers	Upto Rs. 50000/-
22 Lease for Taungya cultivation	Full powers	Full powers	Upto Rs. 50000/-	Full powers	Full powers	Upto Rs. 100000/-

	I	II	III	I	II	III
Sale of standing tree growth	Full powers	Full powers	Not exceeding Rs.0.50 lakhs	Full powers	Full powers	Not exceeding Rs.1 lakh
Sale of timber/poles/billets/Firewood/Charcoal	Full Powers	Full Powers	Spot confirmation at Rs.0.5 lakhs per lot provided the value fetched is more than sche. rate or avg. rate of these previous auctions whatever is higher	Full Powers	Full powers	Spot confirmation upto Rs.1.5 lakhs per lot provided the rate fetched is more than 15% schedule rate of 15% above average of the last three sales whichever is higher
Auction sale of live stock	Full Powers	Full Powers	Upto annual limit of Rs.25000/-	Full powers	Full powers	Rs.2 lakhs
Silvicultural works (Timber operations)	Full powers	Rs.2 lakhs for both administrative and technical sanction	Upto Rs.50000/- for both administrative and technical sanction	Full powers	Full powers	Rs.2 lakhs for both administrative and technical sanction
7 Departmental execution of timber operations for which there is no response to open auction tender	Full powers (Subject to basic rates (Schedule rate + 10%))	Upto Rs.250000/-	Upto Rs.25000/-	Sanction excess over estimates upto 35%	Sanction excess over estimate upto 20%	Sanction excess over estimates upto 10%
28 a) Write off of the value of stores	Upto Rs.10000/- at a time annual limit Rs.25000/-	Upto Rs.1000/- at time annual limit Rs.5000/-	Upto Rs.500/- at a time annual limit Rs.2500/-	Upto Rs.10000/- at a time annual limit Rs.50000/-	Upto Rs.1000/- at a time annual limit Rs.25000/-	Upto Rs.500/- at a time annual limit Rs.10000/-
b) Write off of irrecoverable revenue	Rs.5,000/- in each case with annual limit of Rs.25000/-	Rs.3000/- at a time and annual limit Rs.15000/-	Rs.1000/- in each case and annual limit Rs.5000/-	Rs.10000/- in each case	Rs.5000/- in each case with annual limit Rs.250000/-	Rs.3000/- at a time and annual limit Rs.150000/-
c) Write off of dry and wastage	Rs.10000/- in each case with annual limit of Rs.50000/-	Upto Rs.1000/- in each case with annual limit of Rs.10000/-	Upto Rs.500/- annual limit Rs.5000/-	Rs.25000/- in each case annual limit Rs.1 lakh	Rs.10000/- in each case with annual limit of Rs.50000/-	Rs.1000/- at a time and annual limit Rs.10000/-
d) Write off of value of timber, firewood	Rs.5000/- in each case with annual limit of Rs.50000/-	Upto Rs.1000/- at a time and annual limit Rs.25000/-	Rs.500/- in each case with annual limit of Rs.5000/-	Rs.10000/- in each case annual limit of Rs.1 lakh	Rs.5000/- in each case with annual limit of Rs.50000/-	Upto Rs.2500/- at a time and annual limit of Rs.25000/-
e) Write off of the value of live stock	Annual limit upto Rs.50000/- individual limit Rs.10000/-	Annual limit upto Rs.50000/- individual limit Rs.10000/-	Nil	Rs.25000/- in each case annual limit Rs.1 lakh	Rs.10000/- in each case with annual limit of Rs.50000/-	Upto Rs.5000/- in each case annual limit Rs.20000/-

Note: 1. Provided the rate fetched is above departmental valuations.

2. Where departmental execution is under taken without tender work shall be executed at schedule rate.

		I	II	III	I	II	III
f)	Write off of irrecoverable amount spent for defence of officers in civil suits	Rs. 5000/- in each case	Rs. 1000/- in each case	Rs. 500/-	Rs. 10000/- in each case	Rs. 5000/- in each case	Rs. 1000/- in each case
g)	Deficits in weight of sandal wood due to dryage	To sanction write off of sandal wood due to dryage upto 2% (GO(MS)405/65/ Agri. dt. 15.07.65)	To sanction write off of deficit in weight of sandal wood due to dryage (GO(MS) 403/65/Agri. dated 15.07.65)	Nil	No change	Sanction to write off of sandal wood due to dryage upto 2%	Sanction to write off of sandal wood due to dryage upto 2%
29	Kudivila payment	Full powers	Upto 5000/-	Upto Rs. 1000/-	Full powers	Upto Rs. 5000/-	Upto Rs. 1000/-
30	To sanction advance (Subject for condition in Forest Code)	Upto Rs. 50000/-	Upto Rs. 25000/-	Upto Rs. 15000/-	Upto Rs. 50000/-	Upto Rs. 25000	Upto Rs. 15000/-
31	Preparation of Survey Reports of Unserviceable building	Rs. 1 lakh	should not exceed Rs. 50000/-	should not exceed Rs. 25000/-	Rs. 2 lakhs	Upto Rs. 1 lakh	Upto Rs. 50000/-
32	For sale and dismantle of building or portion thereof	Upto Rs. 15000/-	should not exceed Rs. 10000/-	should not exceed Rs. 5000/-	Rs. 25000/-	should not exceed Rs. 15000/-	should not exceed Rs. 10000/-
33	Working down thondy	Full powers	Full powers to pay actual cost	Upto Rs. 2000/- in each case	Full powers at actual cost	Full powers at actual cost	Full powers to pay actual cost upto Rs. 10000/-
34	Elimination of thondy which are non economical to work down	Full powers	Upto Rs. 5000/-	Upto Rs. 2000/- in each case	Full powers <i>1000/1000</i>	Full powers <i>CF/FB dt</i>	Upto Rs. 5000/- <i>DFO/WR/act</i>
35	Supply of specimen	Full powers	Upto Rs. 2000/-	Rs. 1000/-	Full powers	Full powers	Upto Rs. 1000/-
36	Extension of period for removal of timber softwood and other forest produce sold in auction and which is fully paid for	Upto 3 months beyond the time granted by the CF at 4 times the ground rent normally charged in depots	Upto 2 months beyond the time granted by the DFO at triple the ground rent normally charged in depots	Extension of period for removal upto 1 month beyond original agreement period at double the ground rent normally charged in depots	Upto 3 months beyond the time granted by CF at 4 times the ground rent normally charged in depots	Upto 2 months beyond the time granted by the DFO at 4 times the ground rent normally charged in depots.	Extension of period for removal upto to 1 month beyond original agreement period at double the ground rent normally charged in depots for the first month and triple ground rent normally charged in next month

	I	II	III	I	II	III
37. Incurring expenditure for engaging private Artists for making specific type of publicity extension propaganda materials like scripts, songs printing, drawing & photographs	Upto Rs. 10000/- in each case subject to an annual limit of Rs. 1 lakh (including cost of materials)	Upto Rs. 2000/- in each case subject to an annual limit of Rs. 10000/-	Nil	Upto Rs. 25000/- in each case subject to an annual limit of Rs. 3 lakhs (including cost of materials)	Upto Rs. 5000/- in each case subject to an annual limit of Rs. 25000/-	Nil
38. Purchase of films on forests, forestry and allied subjects and property items for publicity and extension works	Upto Rs. 15000/- in each case subject to an annual limit of Rs. 2 lakhs subject to stores purchase rules	Nil	Nil	Upto Rs. 1 lakh in each case subject to an annual limit of Rs. 3 lakhs subject to stores purchase rules	Nil	Nil
39. Sanctioning & incurring expenditure for purchase of furniture, equipment, etc.	Upto Rs. 10000/- in each case subject to an annual limit of Rs. 1 lakh	Nil	Nil	Upto Rs. 20000/- in each case with an annual limit of 5 lakhs	Upto Rs. 20000/- in each case with an annual limit of Rs. 1 lakh	Nil
40. Sanction & incurring expenditure for printing publicity matters in private press in emergent cases when government press, Trivandrum books and publication society at Trikkakara cannot meet the	Upto Rs. 10000/- in each case with an annual limit of Rs. 1 lakh	Upto Rs. 1000 in each case with an annual limit of Rs. 5000/-	Nil	Upto Rs. 50000/- in each case with an annual limit of Rs. 4 lakhs	Upto Rs. 10000/- in each case with an annual limit of Rs. 2 lakhs	Nil

		I	II	III	I	II	III
41	Purchase of exhibition/ Articles for Museum	Upto Rs.10000/- in each case subject to an annual limit of 2 lakhs	Nil	Nil	Upto Rs.25000/- in each case subject to an annual limit of Rs.5 lakhs	Nil	Nil
42	Works in connection with monitoring and evaluation collection of data conducting surveys & such other expenditure	Upto Rs.50000/- in each case subject to an annual limit of Rs.3 lakhs	Nil	Nil	Upto Rs 1 lakh in each case subject to an annual limit of Rs.5 lakhs	Nil	Nil

Note: All the enhancement of delegation of powers is subject to economy orders in force from time to time and budget provision.

Secretary to Govt.
Finance Dept.