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Government of Kerala
Planning and Economic Affairs (CPMU) Department

No. 8112/CPMU-1/14/Plg

dated 21st June 2014

Circular

Sub: Annual Plan 2014-15- furnishing of Monthly Plan Progress Report- regarding

Monitoring the implementation of plans and projects is generally quick measured on the basis of financial progress achieved. To facilitate the plan/project implementation more informed, Government have decided to monitor the micro-level project implementation according to its stage in the issue of Administrative Sanction at the appropriate level, component wise details (if defined), Implementation process, Success Indicators identified by the Departments in their RFD etc.

2. Planning & Economic Affairs (CPMU) Department is monitoring the progress of implementation of plan schemes and other projects implemented in the State. All the Implementing Officers are already instructed to report the plan progress details as and when they get sanction to implement the scheme, incur expenditure in a particular scheme, **without waiting for the month end to report**. In all means, the progress achieved till the month end is to be reported on or before the 10th of the succeeding month. Thus it becomes imperative that the implementing Officers should furnish the scheme-wise financial progress (in the Proforma attached), Administrative Sanction details and physical achievements of all Plan Schemes regularly to this department. It is equally important that the Implementing Officers should ensure that the figures and other details reported are updated, authentic and correct.

3. Over and above, all the Secretariat departments are requested to identify a Nodal Officer in the Secretariat (if different from the names mentioned in the GO (Rt) No 449/13/Plg dtd 19.11.2013) to coordinate the reporting process with the implementing officers under their control and report their name, designation and contact No. (Land, mobile and e mail ID) for further interaction.

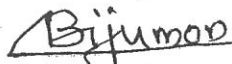
V Somasundaran
Additional Chief Secretary

To

All Additional Chief Secretaries / Principal Secretaries / Secretaries/ Special Secretaries
All Secretariat Departments (including Law, Finance and Legislature)

Copy for information to: Principal Secretary to C M
Private Secretary to all Ministers
Additional Secretary to the Chief Secretary
P A to the Additional Chief Secretary (Fin, Plg)
C A to Special Secretary & Director (CPMU)
S F/ O C

Forwarded/By Order


Section Officer

Scheme wise Monthly Progress up to the end of

Implementing Officer:

Dept.

(Rs. In lakhs)

Category:

Sl. No.	Name of Scheme	Category (State Plan/ CSS/Other CSS)	Outlay		Expenditure			%	If AS issued, then G O and amount may be reported.	If AS not issued, then reason for pendency	Implementation Process	Remarks
			State	Central	Expr upto the pre. month	Expr during the month	TOTAL					
1	2	3	4	5	6	7	8	9	10	11	12	13
1												
2												
3												
4												
5												
6												
7												
8												
9												
10												

Certified that the data reported is verified by me and is authentic and up-to-date.

Date:

Signature of the Implementing Officer

Note:

- 1 If AS is not required, the fact may be reported.
- 2 Major Implementation process may be given agaisnt each scheme.
- 3 Codes:
 - Col 9. Percentages are calculated as Expr to Outlay
 - Col 11. DPR not ready-1, File pending with Plg -2, with Fin -3, WG, Spl WG not yet convened - 4, Minutes awaited -5, GO pending -6, defered -7.
 - Col 12. Construction -1, Purchase -2, Others -9