



GOVERNMENT OF KERALA

IT-B1/142/2014-ITD

Information Technology (B) Department

Dated : 04.12.2014

CIRCULAR

Sub: Information Technology Department – IT based schemes and projects implemented by Government agencies and subordinate organisations – Role of IT Department - Instructions reiterated - reg

- Ref: 1) G.O(Ms) No.30/2003/ITD dated 21.8.2003
2) G.O(Ms) 461/2008/Fin dated 16.10.2008
3) Circular No. 5398/B2/2011/ITD dated 18.11.2011
4) Circular No. 6065/B2/2012/ITD dated 17.11.2012

As per G.O referred as first paper above concurrence of IT Department is mandated for the purchase of computers, servers and other related peripherals , software upgradation, AMC of computers for which the estimated cost is above Rs 10 lakhs. Also as per G .O read as second paper above a representative of IT Department should be included in the Departmental Working Group and Special Working Group when they consider the proposals in respect of IT related expenditure exceeding Rs 10 lakhs.

2) As per reference third and fourth cited instructions have been issued, clarifying that concurrence of IT Department is not needed for the the purchase of computers, servers and other related peripherals, software upgradation, annual maintenance contract of computers if the estimated cost is below Rs.10 lakhs. Also recommendation of IT Department is not necessary in the departmental working group or special working group or departmental purchase committee for approval of projects in which cost of computers and other peripherals is below Rs. 10 lakh.

3) In spite of above, it is noticed that some departments are not following the above standing instructions. In certain cases the concurrence of Information Technology department were not obtained and also the representative of IT Department were not invited in the Departmental Working Group and Special Working Group for concurrence of the project of above Rs 10 lakh; but on the other hand a large number of files/proposals are received in IT Department seeking concurrence for the project below Rs 10 lakh.


4) In the above circumstances it is hereby reiterated that the concurrence of IT Department is required for IT related projects as stated in para 1, if the estimate cost is above Rs.Ten lakhs. As in the same manner,the representative of IT Department should be invited in the Departmental Working Group or Special Working Group or Departmental Purchase Committee for approval of projects in which project cost is above Rs. Ten lakhs. It is also reiterated that no consultation with IT Department is required for projects below Ten lakhs.

Subhash John Mathew
Additional Secretary to Government

To

All Additional Chief Secretaries/Principal Secretaries/Secretaries.
Secretary,Legislature(C/L)
~~All~~ Departments/Sections including Finance and Law Departments.
All Heads of Department.
Director, Kerala State IT Mission, Thiruvananthapuram.
State Informatics Officer, NIC, Vellayambalam.
Head, SeMT-Kerala, Thiruvananthapuram
Web and New media & PRD, Thiruvananthapuram (for uploading in the web site)
SI/OC.

Forwarded By Order


Section Officer