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24/2/21

GOVERNMENT OF KERALA

Abstract

Forest and Wildlife Department- Kerala Forest Development Corporation Limited- Qualification for the posts of 'Assistant Grade II' and 'Steno Typist Grade II' - Amended- Orders issued.

FOREST & WILDLIFE (D) DEPARTMENT

G.O.(Ms)No.5/2021/F&WLD Dated,Thiruvananthapuram, 17/02/2021

- Read 1) G.O. (Ms.) No. 34/05/F&WLD dated, 19/04/2005
 2) G.O. (Ms.) No. 31/07/F&WLD dated, 01/06/2007
 3) Letter No. A3-1/50024/2018-KPSC dated 15/09/2020 from the Secretary, Kerala Public Service Commission.
 4) Letter No. AIII(1)/6018/15/CW/2 dated 30/07/2015 and 20/07/2018 from the Secretary, Kerala Public Service Commission.
 5) Letters No. E1-3143/15 dated 31/10/2017 and No. E1-2002/05/Vol III/3148 dated 17/09/2019 from the Managing Director, Kerala Forest Development Corporation Limited.

ORDER

As per the Government Order read as 1st paper above, Government approved the Revised 'Service Rules' of the Kerala Forest Development Corporation Limited (KFDC). Subsequently, an erratum to the 'Service Rules' was issued, as per the Government Order read as 2nd paper above.

2) The Secretary, Kerala Public Service Commission, as per the letters read as 3rd and 4th papers above, informed that even though the Commission had published Notifications for inviting applications for selection to the posts of 'Assistant Grade II' and 'Steno Typist Grade II', in the KFDC, the selection process could not be completed, as none of the applicants had acquired the qualification prescribed in the 'Service Rules', viz. 'Diploma in Computer in Office Management' applied for the post.

3) As per the letters read as 5th paper above, the Managing Director, KFDC, reported that the 190th and 200th Board of Directors of the Corporation, held respectively on 26.09.2017 and 25.07.2019, passed the Resolution Nos. 1643 and 1667, respectively, for making amendments in the existing qualifications for the posts of 'Assistant Grade II' and 'Steno Typist Grade II', prescribed under Annexure-I (SI.No.17 & 22) of Rule 6 of the 'Service Rules' of the Corporation.

4) Government, in consultation with the Kerala Public Service Commission, have examined the matter in detail. In exercise of the powers conferred to Government, as per Article 40 (x) of the 'Articles of Association' of the KFDC, the qualification to the posts of 'Assistant Grade II' and 'Steno Typist Grade II', prescribed under Annexure-I (SI.No.17 & 22) of Rule 6 of the 'Service Rules' of the Corporation, are amended as follows:-

Annexure I				
(Vide Rule 6)				
Group II				
(Administrative Posts)				
Sl.No.	Name of post and Pay Scale	Method of Appointment	Qualification	
			Existing	Revised
17	Assistant Grade II (Rs.22200-48000)	1.By direct Recruitment. 2.By appointment by transfer from qualified Steno Typists Grade II, Typists, Receptionists, Driver or Peon provided that the number of vacancies filled up by appointment by transfer shall not exceed 10% of the combined sanctioned strength of Assistant Selection Grade, Assistant Senior Grade, Assistant Grade I and Assistant Grade II.	1.Degree of recognized University or Equivalent. 2.Diploma in Computer office management or equivalent. Steno Typists Grade-II, Typists, Receptionists, Driver or Peon with a minimum of five years service in the Company and who has passed the departmental test prescribed for office Assistant as per Sub Rule (2) of Rule 7.	Any Degree from a UGC recognised University. 1.Any Degree from a UGC recognised University; 2.Steno Typists Grade-II, Typists, Receptionists, Driver or Peon with a minimum of five years service in the Company and who has passed the departmental test prescribed for office Assistant as per Sub Rule (2) of Rule 7.

22	Steno Typist Grade II. (Rs.20000-45800)	1.Direct Recruitment	1.Pass in SSLC or equivalent 2.Typewriting (English Lower) and Shorthand (English Lower) 3.Typewriting & Shorthand Malayalam (Lower) 4.Diploma in Computer Office Management.	1.Pass in SSLC or equivalent; 2.Lower Grade Certificate in Typewriting English and Computer Word Processing or its equivalent. Note: Those who have passed the KGTE Typewriting before January 2002, should produce certificate in Computer Word Processing or its equivalent before the last date of application. 3.Lower Grade Certificate in Typewriting Malayalam (KGTE) or its equivalent; 4.Lower Grade Certificate in Shorthand English (KGTE) or its equivalent;& 5.Lower Grade Certificate in Shorthand Malayalam (KGTE) or its equivalent.
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	<p>2.Appointment by Transfer from qualified employees belonging to Lower category posts, the recruitment to which are made through Public Service Commission.</p>	<p>1.Pass in SSLC or equivalent 2.Typewriting and shorthand (English Lower) 3.Typewriting & shorthand Malayalam (Lower) 4.Diploma in Computer Office Management. 5.Five year full time service in the Company.</p>	<p>1.Pass in SSLC or equivalent; 2.Lower Grade Certificate in Typewriting English (KGTE) and Computer Word Processing or its equivalent. Note: Those who have passed the KGTE Typewriting before January 2002, should produce certificate in Computer Word Processing or its equivalent before the last date of application. 3.Lower Grade Certificate in Typewriting Malayalam (KGTE) or its equivalent; 4.Lower Grade Certificate in Shorthand English (KGTE) or its equivalent; 5.Lower Grade Certificate in Shorthand Malayalam (KGTE) or its equivalent;& 6.Five years full time service in the Company.</p>
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5) The Government Order read as 1st paper above is amended as above.

(By order of the Governor)
RAJESH KUMAR SINHA
PRINCIPAL SECRETARY

To

The Principal Chief Conservator of Forests & Head of Forest Forces,
Thiruvananthapuram.

The Principal Chief Conservator of Forests (FL&R), Thiruvananthapuram.

The Secretary, Kerala Public Service Commission, Pattom,
Thiruvananthapuram.

The Managing Director, Kerala Forest Development Corporation,
Aaranyakom, Karappuzha, Kottayam.

The Principal Accountant General (A&E/Audit), Kerala, Thiruvananthapuram.

✓ The Information and Public Relations (Web & New Media) Department (for
uploading in Government website).

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Section Officer