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7/8/13



GOVERNMENT OF KERALA  
**STORES PURCHASE (A) DEPARTMENT**

No.969/A2/2007/SPD

Thiruvananthapuram, dated :25/07/2013.

**CIRCULAR**

Sub:- Stores Purchase Department- Stores Purchase Manual (Revised Edition 2013) – published – reg.

Ref:- 1) G.O. (P) No.3/2013/SPD dated 21.06.2013.

2) Circular of even No. dated 27-06-2013.

As per the Government Order referred above the Stores Purchase Manual had been revised (2013) and has been hosted in the official website of [www.spd.kerala.gov.in](http://www.spd.kerala.gov.in).

All Government Departments/ Offices/Public Sector Undertakings/Autonomous Bodies/Local Self Government Institutions etc. shall take utmost care in following the instructions deliberated in the revised Stores Purchase Manual 2013 while purchasing of stores from 21-6-2013 ie., the date of Government order referred above.

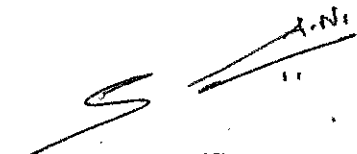
All purchases effected till 20-6-2013 shall be processed and disposed of as per the Stores Purchase Manual (6<sup>th</sup> Edition reprinted in 2012 incorporating the amendments upto 18-12-2006) then existed.

Any violation of these instructions will be viewed very seriously and the officer concerned shall be held responsible.

Dr. V.P. JOY

Principal Secretary to Government

Forwarded/By Order

  
Section Officer

To

The Additional Chief Secretaries/Principal Secretaries/Secretaries/  
Special Secretaries.

The Secretary, Kerala Legislature Secretariat, Thiruvananthapuram  
(with C/L)

All Heads of Departments/Offices/Public Sector Undertakings/  
Autonomous bodies/ Local Self Govt. Institutions /Universities etc.

The Registrar, High Court, Ernakulam (with C/L)

The Advocate General, Ernakulam (with C/L)

The Registrar, Kerala Administrative Tribunal (with C/L)

All Enquiry Commissioner and Special Judges Court, EC & SJ Courts.

The Vigilance Tribunal, Kozhikode, Ernakulam, Thiruvananthapuram  
& Kottayam

The Director of Printing, Thiruvananthapuram (with C/L)

The Principal Accountant General (Audit), Kerala,

Thiruvananthapuram.

The Accountant General (A& E) Kerala, Thiruvananthapuram.

Information & Public Relations Department (for publishing in the Print Media)

Information & Public Relations Department – Web & New Media (for hosting  
in the Stores Purchase Department Website, [www.spd.kerala.gov.in](http://www.spd.kerala.gov.in))

All Departments in the Secretariat including Law and Finance.

The Stores Purchase (B, IW -I & IW-II) Departments.

The Stock file/Office Copy.

Copy to: CA to Additional Secretary, Stores Purchase Dept.